



IMPLEMENTATION

OF

RTI ACT, 2005

IN THE STATE OF

ARUNACHAL PRADESH

As on March 17, 2008

**ADMINISTRATIVE REFORMS DEPARTMENT
GOVERNMENT OF ARUNACHAL PRADESH, ITANAGAR**

PREFACE

With a view to bring in a culture of transparency and accountability in the working of every public authority, the Parliament in its Fifty-sixth year of the Republic of India has enacted the Right to Information Act, 2005. The Act has come into force w. e. f. 12-10-2005. It would help the citizens in getting the required information as a matter of right, barring certain information as specified under section 8 of the Act.

- * Any person seeking information under the Act can file an application in Form-A to the competent authority (PIO). Person's residing outside the Capital Complex as well as District Headquarters may apply on plain paper.
- * Application for seeking information or appeal may be submitted directly to the competent PIO or the APIO for forwarding the same forthwith to concerned PIO or Information Commission.
- * Reason for seeking information is not required to be given or mentioned in the application.
- * A nominal application fee of Rs. 500/- per application will be charged for supply of information relating to Tender/Bids/Quotation/Business contracts. The information available in the form of a priced publication will be charged as per fixed price. All other information in the form of communication/ letter/photocopy etc. will be charged at the rate of Rs. 2/- per page. A person may request to inspect the records, for which no fee will be charged for the first hour but for each subsequent hour or fraction thereof will be charged at the rate of Rs. 5/-. A person in the category of Below Poverty Line is exempted from payment of fee.
- * Payment of application fee in advance is not required. Fee or cost of information may be paid through Treasury Challan and on receipt of intimation from the PIO only.
- * PIO of the departments/offices will make its endeavor to provide the information within 30 days and 48 hours for information concerning the life or liberty of a person from the date of application. If the information concerns a third party interest, information will be supplied within 40 days from the date of application. Five days will be added, in case of application submitted through the APIO.

(ii)

- * In case a person fails to get a response from the competent authority (PIO) within 30 days of application or aggrieved by the response received may file an appeal to the officer who is senior in rank to the PIO.
- * Request for information may be rejected, if the information requested is exempted from disclosure or it infringes copyright of any person other than the State.
- * A second appeal against the decision may be filled within ninety days from the date of receipt of decision to the Arunachal Pradesh Information Commission.

This edition contains up to date list of PIO under the Government of Arunachal Pradesh.

The citizens desirous of seeking information may contact the competent authority (PIO) of the Department/Offices concerned for getting the require information. It is hoped that this effort will go a long way in getting the desired information.

October, 2007

(Y. D. THONGCHI)
SECRETARY (Admn. Reforms)

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THE RIGHT TO INFORMATION ACT, 2005

No. 22 of 2005

[15th June, 2005]

An Act to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of public authorities, in order to promote transparency and accountability in the working of every public authority, the constitution of a Central Information Commission and State Information Commissions and for matters connected therewith or incidental thereto.

Whereas the Constitution of India has established democratic Republic;

And whereas democracy requires an informed citizenry and transparency of information which are vital to its functioning and also to contain corruption and to hold Governments and their instrumentalities accountable to the governed;

And whereas revelation of information in actual practice is likely to conflict with other public interests including efficient operations of the Governments, optimum use of limited fiscal resources and the preservation of confidentiality of sensitive information;

And whereas it is necessary to harmonise these conflicting interests while preserving the paramountcy of the democratic ideal;

Now, therefore, it is expedient to provide for furnishing certain information to citizens who desire to have it.

Be it enacted by Parliament in the Fifty-sixth Year of the Republic of India as follows:—

CHAPTER I

Preliminary

1. (1) This Act may be called the Right to Information Act, 2005.
(2) It extends to the whole of India except the State of Jammu and Kashmir.
(3) The provisions of sub-section (1) of section 4, sub-sections (1) and (2) of section 5, sections 12, 13, 15, 16, 24, 27 and 28 shall come into force at once, and the remaining provisions of this Act shall come into force on the one hundred and twentieth day of its enactment.
2. In this Act, unless the context otherwise requires,—
 - (a) "appropriate Government" means in relation to a public authority which is established, constituted, owned, controlled or substantially financed by funds provided directly or indirectly—
 - (i) by the Central Government or the Union territory administration, the Central Government;

- (ii) by the State Government, the State Government;
- (b) "Central Information Commission" means the Central Information Commission constituted under sub-section (1) of section 12;
- (c) "Central Public Information Officer" means the Central Public Information Officer designated under sub-section (1) and includes a Central Assistant Public Information Officer designated as such under sub-section (2) of section 5;
- (d) "Chief Information Commissioner" and "Information Commissioner" mean the Chief Information Commissioner and Information Commissioner appointed under sub-section (3) of section 12;
- (e) "competent authority" means—
 - (i) the Speaker in the case of the House of the people or the Legislative Assembly of a State or a Union territory having such Assembly and the Chairman in the case of the Council of States or Legislative Council of a State;
 - (ii) the Chief Justice of India in the case of the Supreme Court;
 - (iii) the Chief Justice of the High Court in the case of a High Court;
 - (iv) the President or the Governor, as the case may be, in the case of other authorities established or constituted by or under the constitution ;
 - (v) the administrator appointed under article 239 of the Constitution;
- (f) "Information" means any material in any form, including records, documents, memos, e-mails, Opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force;
- (g) "prescribed" means prescribed by rules made under this Act by the appropriate Government or the competent authority, as the case may be;
- (h) "public authority" means any authority or body or institution of self-government established or constituted—
 - (a) by or under the Constitution;
 - (b) by any other law made by Parliament;
 - (c) by any other law made by State Legislature;
 - (d) by notification issued or order made by the appropriate Government, and includes any—

- (i) body owned, controlled or substantially financed;
- (ii) non-Government organization substantially financed, directly or indirectly by funds provided by the appropriate Government;
- (i) "record" includes—
 - (a) any document, manuscript and file;
 - (b) any microfilm, microfiche and facsimile copy of a document;
 - (c) any reproduction of image or images embodied in such microfilm (whether enlarged or not); and
 - (d) any other material produced by a computer or any other device;
- (j) "right to information" means the right to information accessible under this Act which is held by or under the control of any public authority and includes the right to—
 - (i) inspection of work, documents, records;
 - (ii) taking notes, extracts or certified copies of documents or records;
 - (iii) taking certified samples of material;
 - (iv) obtaining information in the form of diskettes, floppies, tapes video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device;
- (k) "State Information Commission" means the State Information Commission constituted under sub-section (1) of section 15;
- (l) "State Chief Information Commissioner" and "State Information Commissioner" mean the State Chief Information Commissioner and the State Information Commissioner appointed under sub-section (3) of section 15;
- (m) "State Public Information Officer" means the State Public Information Officer designated under sub-section (1) and includes a State Assistant Public Information Officer designated as such under sub-section (2) of section 5;
- (n) "third party" means a person other than the citizen making a request for information and includes a public authority.

CHAPTER II

Right to information and obligations of public authorities

3. Subject to the provisions of this Act, all citizens shall have the right to information.
4. (1) Every public authority shall—

- (a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a network all over the country on different systems so that access to such records is facilitated;
- (b) publish within one hundred and twenty days from the enactment of this Act,—
- (i) the particulars of its organisation, functions and duties;
 - (ii) the powers and duties of its officers and employees;
 - (iii) the procedure followed in the decision making process, including channels of supervision and accountability;
 - (iv) the norms set by it for the discharge of its functions;
 - (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
 - (vi) a statement of the categories of documents that are held by it or under its control;
 - (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;
 - (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
 - (ix) a directory of its officers and employees;
 - (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
 - (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
 - (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
 - (xiii) particulars of recipients of concessions, permits or authorisations granted by it;

- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
 - (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;
 - (xvi) the names, designations and other particulars of the Public Information Officers;
 - (xvii) such other information as may be prescribed and thereafter update these publications every year;
- (c) publish all relevant facts while formulating important policies or announcing the decisions which affect public;
 - (d) provide reasons for its administrative or quasi-judicial decisions to affected persons.
- (2) It shall be a constant endeavour of every public authority to take steps in accordance with the requirements of clause (b) of sub-section (1) to provide as much information suo motu to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to the use of this Act to obtain information.
 - (3) For the purposes of sub-section (1), every information shall be disseminated widely and in such form and manner which is easily accessible to the public.
 - (4) All materials shall be disseminated taking into consideration the cost effectiveness, local language and the most effective method of communication in that local area and the information should be easily accessible, to the extent possible in electronic format with the Central Public Information Officer or State Public Information Officer, as the case may be, available free or at such cost of the medium or the print cost price as may be prescribed.
- Explanation.—For the purposes of sub-sections (3) and (4), “disseminated” means making known or communicated the information to the public through notice boards, newspapers, public announcements, media broadcaste, the internet or any other means, including inspection of offices of any public authority.
5. (1) Every public authority shall, within one hundred days of the enactment of this Act, designate as many officers as the Central Public Information Officers or State Public information Officers, as the case may be, in all administrative units or offices under it as may be necessary to provide information to persons requesting for the information under this Act.

- (2) Without prejudice to the provisions of sub-section (1), every public authority shall designate an officer, within one hundred days of the enactment of this Act, at each sub-divisional level or other sub-district level as a Central Assistant Public Information Officer or a State Assistant Public Information Officer, as the case may be, to receive the applications for information or appeals under this Act for forwarding the same forthwith to the Central Public Information Officer or the State Public Information Officer or senior officer specified under sub-section (1) of section 19 or the Central Information Commission or the State Information Commission, as the case may be:

Provided that where an application for information or appeal is given to a Central Assistant Public Information Officer or a State Assistant Public Information Officer, as the case may be, a period of five days shall be added in computing the period for response specified under sub-section (1) of section 7.

- (3) Every Central Public Information Officer or State Public Information Officer, as the case may be, shall deal with requests from persons seeking information and render reasonable assistance to the persons seeking such information.
- (4) The Central Public Information Officer or State Public Information Officer, as the case may be, may seek the assistance of any other officer as he or she considers it necessary for the proper discharge of his or her duties.
- (5) Any officer, whose assistance has been sought under sub-section (4), shall render all assistance to the Central Public Information Officer or State Public Information Officer, as the case may be, seeking his or her assistance and for the purposes of any contravention of the provisions of this Act, such other officer shall be treated as a Central Public Information Officer or State Public Information Officer, as the case may be.
6. (1) A person, who desires to obtain any information under this Act, shall make a request in writing or through electronic means in English or Hindi or in the official language of the area in which the application is being made, accompanying such fee as may be prescribed, to —
- (a) the Central Public Information Officer or State Public Information Officer, as the case may be, of the concerned public authority;
- (b) the Central Assistant Public Information Officer or State Assistant Public Information Officer, as the case may be,

specifying the particulars of the information sought by him or her;

Provided that where such request cannot be made in writing, the Central Public Information Officer or State Public Information Officer, as the case may be, shall render all reasonable assistance to the person making the request orally to reduce the same in writing.

- (2) An applicant making request for information shall not be required to give any reason for requesting the information or any other personal details except those that may be necessary for contacting him.
- (3) Where an application is made to a public authority requesting for an information,—
- (i) which is held by another public authority; or
- (ii) the subject matter of which is more closely connected with the functions of another public authority,

the public authority, to which such application is made, shall transfer the application or such part of it as may be appropriate to that other public authority and inform the applicant immediately about such transfer:

Provided that the transfer of an application pursuant to this sub-section shall be made as soon as practicable but in no case later than five days from the date of receipt of the application.

7. (1) Subject to the proviso to sub-section (2) of section 5 or the proviso to sub-section (3) of section 6, the Central Public Information Officer or State Public Information Officer, as the case may be, on receipt of a request under section 6 shall, as expeditiously as possible, and in any case within thirty days of the receipt of the request, either provide the information on payment of such fee as may be prescribed or reject the request for any of the reasons specified in sections 8 and 9:

Provided that where the information sought for concerns the life or liberty of a person, the same shall be provided within forty-eight hours of the receipt of the request.

- (2) If the Central Public Information Officer or State Public Information Officer, as the case may be, fails to give decision on the request for information within the period specified under sub-section (1), the Central Public Information Officer or State Public Information Officer, as the case may be shall be deemed to have refused the request.
- (3) Where a decision is taken to provide the information on payment of any further fee representing the cost of providing the information, the Central Public Information Officer or State Public Information Officer, as the case may be, shall send an intimation to the person making the request, giving—
- (a) the details of further fees representing the cost of providing the information as determined by him, together with the calculations made to arrive at the amount in accordance with fee prescribed under sub-section (1), requesting him to deposit that fees, and the period intervening between the despatch of the said intimation and payment of fees shall be excluded for the purpose of calculating the period of thirty days referred to in that sub-section;

- (b) information concerning his or her right with respect to review the decision as to the amount of fees charged or the form of access provided, including the particulars of the appellate authority, time limit, process and any other forms.
- (4) Where access to the record or a part thereof is required to be provided under this Act and the person to whom access is to be provided is sensorily disabled, the Central Public Information Officer or State Public Information Officer, as the case may be, shall provide assistance to enable access to the information, including providing such assistance as may be appropriate for the inspection.
- (5) Where access to information is to be provided in the printed or in any electronic format, the applicant shall, subject to the provisions of sub-section (6), pay such fee as may be prescribed.
- Provided that the fee prescribed under sub-section (1) of section 6 and sub-sections (1) and (5) of section 7 shall be reasonable and no such fee shall be charged from the persons who are of below poverty line as may be determined by the appropriate Government.
- (6) Notwithstanding anything contained in sub-section (5), the person making request for the information shall be provided the information free of charge where a public authority fails to comply with the time limits specified in sub-section (1).
- (7) Before taking any decision under sub-section (1), the Central Public Information Officer or State Public Information Officer, as the case may be, shall take into consideration the representation made by a third party under section 11.
- (8) Where a request has been rejected under sub-section (1), the Central Public Information Officer or State Public Information Officer, as the case may be, shall communicate to the person making the request,—
- (i) the reasons for such rejection;
 - (ii) the period within which an appeal against such rejection may be preferred; and
 - (iii) the particulars of the appellate authority.
- (9) An information shall ordinarily be provided in the form in which it is sought unless it would disproportionately divert the resources of the public authority or would be detrimental to the safety or preservation of the record in question.
8. (1) Notwithstanding anything contained in this Act, there shall be no obligation to give any citizen,—
- (a) information, disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the State, relation with foreign State or lead to incitement of an offence;

- (b) information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court;
 - (c) information, the disclosure of which would cause a breach of privilege of Parliament or the State Legislature;
 - (d) information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party, unless the competent authority is satisfied that larger public interest warrants the disclosure of such information;
 - (e) information available to a person in his fiduciary relationship, unless the competent authority is satisfied that the larger public interest warrants the disclosure of such information;
 - (f) information received in confidence from foreign Government;
 - (g) information, the disclosure of which would endanger the life or physical safety of any person or identify the source of information or assistance given in confidence for law enforcement or security purposes;
 - (h) information which would impede the process of investigation or apprehension or prosecution of offenders;
 - (i) cabinets papers including records of deliberations of the Council of Ministers, Secretaries and other officers;
- Provided that the decisions of Council of Ministers, the reasons thereof, and the material on the basis of which the decisions were taken shall be made public after the decision has been taken, and the matter is complete, or over :
- Provided further that those matters which come under the exemptions specified in this section shall not be disclosed;
- (j) information which relates to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual unless the Central Public Information Officer or the State Public Information Officer or the appellate authority, as the case may be, is satisfied that the larger public interest justifies the disclosure of such information:

Provided that the information which cannot be denied to the Parliament or a State Legislature shall not be denied to any person.

- (2) Notwithstanding anything in the Official Secrets Act, 1923 nor any of the exemptions permissible in accordance with sub-section (1), a public authority may allow access to information, if public interest in disclosure outweighs the harm to the protected interests.

- (3) Subject to the provisions of clauses (a), (c) and (i) of sub-section (1), any information relating to any occurrence, event or matter which has taken place, occurred or happened twenty years before the date on which any request is made under section 6 shall be provided to any person making a request under that section:

Provided that where any question arises as to the date from which the said period of twenty years has to be computed, the decision of the Central Government shall be final, subject to the usual appeals provided for in this Act.

9. Without prejudice to the provisions of section 8, a Central Public Information Officer or a State Public Information Officer, as the case may be, may reject a request for information where such a request for providing access would involve an infringement of copyright subsisting in a person other than the State.
10. (1) Where a request for access to information is rejected on the ground that it is in relation to information which is exempt from disclosure, then, notwithstanding anything contained in this Act, access may be provided to that part of the record which does not contain any information which is exempt from disclosure under this Act and which can reasonably be severed from any part that contains exempt information.
- (2) Where access is granted to a part of the record under sub-section (1), the Central Public Information Officer or State Public Information Officer, as the case may be, shall give a notice to the applicant, informing—
- that only part of the record requested, after severance of the record containing information which is exempt from disclosure, is being provided;
 - the reasons for the decision, including any findings on any material question of fact, referring to the material on which those findings were based;
 - the name and designation of the person giving the decision;
 - the details of the fees calculated by him or her and the amount of fee which the applicant is required to deposit; and
 - his or her rights with respect to review of the decision regarding non-disclosure of part of the information, the amount of fee charged or the form of access provided, including the particulars of the senior officer specified under sub-section (1) of section 19 or the Central Information Commission or the State Information Commission, as the case may be, time limit, process and any other form of access.

11. (1) Where a Central Public Information Officer or a State Public Information Officer, as the case may be, intends to disclose any information or record, or part thereof on a request made under this Act, which relates to or has been supplied by a third party and has been treated as confidential by that third party, the Central Public Information Officer or State Public Information Officer, as the case may be, shall, within five days from the receipt of the request, give a written notice to such third party of the request and of the fact that the Central Public Information Officer or State Public Information Officer, as the case may be, intends to disclose the information or record, or part thereof, and invite the third party to make a submission in writing or orally, regarding whether the information should be disclosed, and such submission of the third party shall be kept in view while taking a decision about disclosure of information:

Provided that except in the case of trade or commercial secrets protected by law, disclosure may be allowed if the public interest in disclosure outweighs in importance any possible harm or injury to the interests of such third party.

- Where a notice is served by the Central Public Information Officer or State Public Information Officer, as the case may be, under sub-section (1) to a third party in respect of any information or record or part thereof, the third party shall, within ten days from the date of receipt of such notice, be given the opportunity to make representation against the proposed disclosure.
- Notwithstanding anything contained in section 7, the Central Public Information Officer or State Public Information Officer, as the case may be, shall, within forty days after receipt of the request under section 6, if the third party has been given an opportunity to make representation under sub-section (2), make a decision as to whether or not to disclose the information or record or part thereof and give in writing the notice of his decision to the third party.
- A notice given under sub-section (3) shall include a statement that the third party to whom the notice is given is entitled to prefer an appeal under section 19 against the decision.

CHAPTER III

The Central Information Commission

12. (1) The Central Government shall, by notification in the Official Gazette, constitute a body to be known as the Central Information Commission to exercise the powers conferred on, and to perform the functions assigned to, it under this Act.

- (2) The Central Information Commission shall consist of—
- (a) the Chief Information Commissioner; and
 - (b) such number of Central Information Commissioners, not exceeding ten, as may be deemed necessary.
- (3) The Chief Information Commissioner and Information Commissioners shall be appointed by the President on the recommendation of a committee consisting of—
- (i) the Prime Minister, who shall be the Chairperson of the committee ;
 - (ii) the Leader of Opposition in the Lok Sabha ; and
 - (iii) a Union Cabinet Minister to be nominated by the Prime Minister.

Explanation.—For the purposes of removal of doubts, it is hereby declared that where the Leader of Opposition in the House of the People has not been recognised as such, the Leader of the single largest group in opposition of the Government in the House of the People shall be deemed to be the Leader of Opposition.

- (4) The general superintendence, direction and management of the affairs of the Central Information Commission shall vest in the Chief Information Commissioner who shall be assisted by the Information Commissioners and may exercise all such powers and do all such acts and things which may be exercised or done by the Central Information Commission autonomously without being subjected to directions by any other authority under this Act.
- (5) The Chief Information Commissioner and Information Commissioners shall be persons of eminence in public life with wide knowledge and experience in law, science and technology, social service, management, journalism, mass media or administration and governance.
- (6) The Chief Information Commissioner or an Information Commissioner shall not be a Member of Parliament or Member of the Legislature of any State or Union territory, as the case may be, or hold any other office of profit or connected with any political party or carrying on any business or pursuing any profession.
- (7) The headquarters of the Central Information Commission shall be at Delhi and the Central Information Commission may, with the previous approval of the Central Government, establish offices at other places in India.
13. (1) The Chief Information Commissioner shall hold office for a term of five years from the date on which he enters upon his office and shall not be eligible for reappointment:

Provided that no Chief Information Commissioner shall hold office as such after he has attained the age of sixty-five years.

- (2) Every Information Commissioner shall hold office for a term of five years from the date on which he enters upon his office or till he attains the age of sixty-five years, whichever is earlier, and shall not be eligible for reappointment as such Information Commissioner :

Provided that every Information Commissioner shall, on vacating his office under this sub-section be eligible for appointment as the Chief Information Commissioner in the manner specified in sub-section (3) of section 12:

Provided further that where the Information Commissioner is appointed as the Chief Information Commissioner, his term of office shall not be more than five years in aggregate as the Information Commissioner and the Chief Information Commissioner.

- (3) The Chief Information Commissioner or an Information Commissioner shall before he enters upon his office make and subscribe before the President or some other person appointed by him in that behalf, an oath or affirmation according to the form set out for the purpose in the First Schedule.
- (4) The Chief Information Commissioner or an Information Commissioner may, at any time, by writing under his hand addressed to the President, resign from his office:

Provided that the Chief Information Commissioner or an Information Commissioner may be removed in the manner specified under section 14.

- (5) The salaries and allowances payable to and other terms and conditions of service of —
- (a) the Chief Information Commissioner shall be the same as that of the Chief Election Commissioner;
 - (b) an Information Commissioner shall be the same as that of an Election Commissioner:

Provided that if the Chief Information Commissioner or an Information Commissioner, at the time of his appointment is, in receipt of a pension, other than a disability or wound pension, in respect of any previous service under the Government of India or under the Government of a State, his salary in respect of the service as the Chief Information Commissioner or an Information Commissioner shall be reduced by the amount of that pension including any portion of pension which was commuted and pension equivalent of other forms of retirement benefits excluding pension equivalent of retirement gratuity:

Provided further that if the Chief Information Commissioner or an Information Commissioner if, at the time of his appointment is, in receipt of retirement benefits in respect of any previous service rendered in a Corporation established by or under any Central Act or State Act or a Government company owned or controlled by the Central Government or the State Government, his salary in respect of the service as the Chief Information Commissioner or an Information Commissioner shall be reduced by the amount of pension equivalent to the retirement benefits:

Provided also that the salaries, allowances and other conditions of service of the Chief Information Commissioner and the Information Commissioners shall not be varied to their disadvantage after their appointment.

- (6) The Central Government shall provide the Chief Information Commissioner and the Information Commissioners with such officers and employees as may be necessary for the efficient performance of their functions under this Act, and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this act shall be such as may be prescribed.
14. (1) Subject to the provisions of sub-section (3), the Chief Information Commissioner or any Information Commissioner shall be removed from his office only by order of the President on the ground of proved misbehaviour or incapacity after the Supreme Court, on a reference made to it by the President, has, on inquiry, reported that the Chief Information Commissioner or any Information Commissioner, as the case may be, ought on such ground be removed.
- (2) The President may suspend from office, and if deem necessary prohibit also from attending the office during inquiry, the Chief Information Commissioner or Information Commissioner in respect of whom a reference has been made to the Supreme Court under sub-section (1) until the President has passed orders on receipt of the report of the Supreme Court on such reference.
- (3) Notwithstanding anything contained in sub-section (1), the President may by order remove from office the Chief Information Commissioner or any Information Commissioner if the Chief Information Commissioner or a Information Commissioner, as the case may be,—
- is adjudged an insolvent; or
 - has been convicted of an offence which, in the opinion of the President, involves moral turpitude; or
 - engages during his term of office in any paid employment outside the duties of his office; or

- is, in the opinion of the President, unfit to continue in office by reason of infirmity of mind or body; or
 - has acquired such financial or other interest as is likely to affect prejudicially his functions as the Chief Information Commissioner or a Information Commissioner.
- (4) If the Chief Information Commissioner or a Information Commissioner in any way, concerned or interested in any contract or agreement made by or on behalf of the Government of India or participates in any way in the profit thereof or in any benefit or emolument arising there from otherwise than as a member and in common with the other members of an incorporated company, he shall, for the purposes of sub-section (1), be deemed to be guilty of misbehavior.

CHAPTER IV

The State Information Commission

15. (1) Every State Government shall, by notification in the Official Gazette, constitute a body to be known as the.....(name of the State) Information Commission to exercise the powers conferred on, and to perform the functions assigned to, it under this Act.
- (2) The State Information Commission shall consist of—
- the State Chief Information Commissioner, and
 - such number of State Information Commissioners, not exceeding ten, as may be deemed necessary.
- (3) The State Chief Information Commissioner and the State Information Commissioners shall be appointed by the Governor on the recommendation of a committee consisting of —
- the Chief Minister, who shall be the Chairperson of the committee;
 - the Leader of Opposition in the Legislative Assembly; and
 - a Cabinet Minister to be nominated by the Chief Minister.
- Explanation.—For the purposes of removal of doubts, it is hereby declared that where the Leader of Opposition in the Legislative Assembly has not been recognised as such, the Leader of the single largest group in Opposition of the Government in the Legislative Assembly shall be deemed to be the Leader of Opposition.
- (4) The general superintendence, direction and management of the affairs of the State Information Commission shall vest in the State Chief Information Commissioner who shall be assisted by the

Provided further that if the Chief Information Commissioner or an Information Commissioner if, at the time of his appointment is, in receipt of retirement benefits in respect of any previous service rendered in a Corporation established by or under any Central Act or State Act or a Government company owned or controlled by the Central Government or the State Government, his salary in respect of the service as the Chief Information Commissioner or an Information Commissioner shall be reduced by the amount of pension equivalent to the retirement benefits:

Provided also that the salaries, allowances and other conditions of service of the Chief Information Commissioner and the Information Commissioners shall not be varied to their disadvantage after their appointment.

- (6) The Central Government shall provide the Chief Information Commissioner and the Information Commissioners with such officers and employees as may be necessary for the efficient performance of their functions under this Act, and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this act shall be such as may be prescribed.
14. (1) Subject to the provisions of sub-section (3), the Chief Information Commissioner or any Information Commissioner shall be removed from his office only by order of the President on the ground of proved misbehaviour or incapacity after the Supreme Court, on a reference made to it by the President, has, on inquiry, reported that the Chief Information Commissioner or any Information Commissioner, as the case may be, ought on such ground be removed.
- (2) The President may suspend from office, and if deem necessary prohibit also from attending the office during inquiry, the Chief Information Commissioner or Information Commissioner in respect of whom a reference has been made to the Supreme Court under sub-section (1) until the President has passed orders on receipt of the report of the Supreme Court on such reference.
- (3) Notwithstanding anything contained in sub-section (1), the President may by order remove from office the Chief Information Commissioner or any Information Commissioner if the Chief Information Commissioner or a Information Commissioner, as the case may be,—
- is adjudged an insolvent; or
 - has been convicted of an offence which, in the opinion of the President, involves moral turpitude; or
 - engages during his term of office in any paid employment outside the duties of his office; or

- is, in the opinion of the President, unfit to continue in office by reason of infirmity of mind or body; or
 - has acquired such financial or other interest as is likely to affect prejudicially his functions as the Chief Information Commissioner or a Information Commissioner.
- (4) If the Chief Information Commissioner or a Information Commissioner in any way, concerned or interested in any contract or agreement made by or on behalf of the Government of India or participates in any way in the profit thereof or in any benefit or emolument arising there from otherwise than as a member and in common with the other members of an incorporated company, he shall, for the purposes of sub-section (1), be deemed to be guilty of misbehavior.

CHAPTER IV

The State Information Commission

15. (1) Every State Government shall, by notification in the Official Gazette, constitute a body to be known as the.....(name of the State) Information Commission to exercise the powers conferred on, and to perform the functions assigned to, it under this Act.
- (2) The State Information Commission shall consist of—
- the State Chief Information Commissioner, and
 - such number of State Information Commissioners, not exceeding ten, as may be deemed necessary.
- (3) The State Chief Information Commissioner and the State Information Commissioners shall be appointed by the Governor on the recommendation of a committee consisting of —
- the Chief Minister, who shall be the Chairperson of the committee;
 - the Leader of Opposition in the Legislative Assembly; and
 - a Cabinet Minister to be nominated by the Chief Minister.
- Explanation.—For the purposes of removal of doubts, it is hereby declared that where the Leader of Opposition in the Legislative Assembly has not been recognised as such, the Leader of the single largest group in Opposition of the Government in the Legislative Assembly shall be deemed to be the Leader of Opposition.
- (4) The general superintendence, direction and management of the affairs of the State Information Commission shall vest in the State Chief Information Commissioner who shall be assisted by the

State Information Commissioners and may exercise all such powers and do all such acts and things which may be exercised or done by the State Information Commission autonomously without being subjected to directions by any other authority under this Act.

- (5) The State Chief Information Commissioner and the State Information Commissioners shall be persons of eminence in public life with wide knowledge and experience in law, science and technology, social service, management, journalism, mass media or administration and governance.
 - (6) The State Chief Information Commissioner or a State Information Commissioner shall not be a Member of Parliament or Member of the Legislature of any State or Union territory, as the case may be, or hold any other office of profit or connected with any political party or carrying on any business or pursuing any profession.
 - (7) The headquarters of the State Information Commission shall be at such place in the State as the State Government may, by notification in the Official Gazette, specify and the State Information Commission may, with the previous approval of the State Government, establish offices at other places in the State.
16. (1) The State Chief Information Commissioner shall hold office for a term of five years from the date on which he enters upon his office and shall not be eligible for reappointment:
- Provided that no State Chief Information Commissioner shall hold office as such after he has attained the age of sixty-five years.
- (2) Every State Information Commissioner shall hold office for a term of five years from the date on which he enters upon his office or till he attains the age of sixty-five years, whichever is earlier, and shall not be eligible for reappointment as such State Information Commissioner:
- Provided that every State Information Commissioner shall, on vacating his office under this sub-section, be eligible for appointment as the State Chief Information Commissioner in the manner specified in sub-section (3) of section 15:
- Provided further that where the State Information Commissioner is appointed as the State Chief Information Commissioner, his term of office shall not be more than five years in aggregate as the State Information Commissioner and the State Chief Information Commissioner.
- (3) The State Chief Information Commissioner or a State Information Commissioner, shall before he enters upon his office make and subscribe before the Governor or some other person appointed by him in that behalf, an oath or affirmation according to the form set out for the purpose in the First Schedule.

- (4) The State Chief Information Commissioner or a State Information Commissioner may, at any time, by writing under his hand addressed to the Governor, resign from his office:

Provided that the State Chief Information Commissioner or a State Information Commissioner may be removed in the manner specified under section 17.

- (5) The salaries and allowances payable to and other terms and conditions of service of —
 - (a) the State Chief information Commissioner shall be the same as that of an Election Commissioner;
 - (b) the State Information Commissioner shall be the same and that of the Chief Secretary to the State Government:

Provided that if the State Chief Information Commissioner or a State Information Commissioner, at the time of his appointment is, in receipt of a pension, other than a disability or wound pension, in respect of any previous service under the Government of India or under the Government of a State, his salary in respect of the service as the State Chief Information Commissioner or a State Information Commissioner shall be reduced by the amount of that pension including any portion of pension which was commuted and pension equivalent of other forms of retirement benefits excluding pension equivalent of retirement gratuity:

Provided further that where the State Chief Information Commissioner or a State Information Commissioner if, at the time of his appointment is, in receipt of retirement benefits in respect of any previous service rendered in a Corporation established by or under any Central Act or State Act or a Government company owned or controlled by the Central Government or the State Government, his salary in respect of the service as the State Chief Information Commissioner or the State Information Commissioner shall be reduced by the amount of pension equivalent to the retirement benefits:

Provided also that the salaries, allowances and other conditions of service of the State Chief Information Commissioner and the State Information Commissioners shall not be varied to their disadvantage after their appointment.

- (6) The State Government shall provide the State Chief Information Commissioner and the State Information Commissioners with such officers and employees as may be necessary for the efficient performance of their functions under this Act, and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this Act shall be such as may be prescribed.

17. (1) Subject to the provisions of sub-section (3), the State Chief Information Commissioner or a State Information Commissioner shall be removed from his office only by order of the Governor on the ground of proved misbehaviour or incapacity after the Supreme Court, on a reference made to it by the Governor, has on inquiry, reported that the State Chief Information Commissioner or a State Information Commissioner, as the case may be, ought on such ground be removed.
- (2) The Governor may suspend from office, and if deem necessary prohibit also from attending the office during inquiry, the State Chief Information Commissioner or a State Information Commissioner in respect of whom a reference has been made to the Supreme Court under sub-section (1) until the Governor has passed orders on receipt of the report of the Supreme Court on such reference.
- (3) Notwithstanding anything contained in sub-section (1), the Governor may by order remove from office the State Chief Information Commissioner or a State Information Commissioner if a State Chief Information Commissioner or a State Information Commissioner, as the case may be,—
- is adjudged an insolvent; or
 - has been convicted of an offence which, in the opinion of the Governor, involves moral turpitude; or
 - engages during his term of office in any paid employment outside the duties of his office; or
 - is, in the opinion of the Governor, unfit to continue in office by reason of infirmity of mind or body; or
 - has acquired such financial or other interest as is likely to affect prejudicially his functions as the State Chief Information Commissioner or a State Information Commissioner.
- (4) If the State Chief Information Commissioner or a State Information Commissioner in any way, concerned or interested in any contract or agreement made by or on behalf of the Government of the State or participates in any way in the profit thereof or in any benefit or emoluments arising therefrom otherwise than as a member and in common with the other members of an incorporated company, he shall, for the purposes of sub-section (1), be deemed to be guilty of misbehaviour.

CHAPTER V

Powers and functions of the Information Commissions, appeal and penalties

18. (1) Subject to the provisions of this Act, it shall be the duty of the Central Information Commission or State Information Commission, as the case may be, to receive and inquire into a complaint from any person,—

- who has been unable to submit a request to a Central Public Information Officer or State Public Information Officer, as the case may be, either by reason that no such officer has been appointed under this Act, or because the Central Assistant Public Information Officer or State Assistant Public Information Officer, as the case may be, has refused to accept his or her application for information or appeal under this Act for forwarding the same to the Central Public Information Officer or State Public Information Officer or senior officer specified in sub-section (1) of section 19 or the Central Information Commission or the State Information Commission, as the case may be ;
 - who has been refused access to any information requested under this Act ;
 - who has not been given a response to a request for information or access to information within the time limit specified under this Act;
 - who has been required to pay an amount of fee which he or she considers unreasonable;
 - who believes that he or she has been given incomplete, misleading or false information under this Act; and
 - in respect of any other matter relating to requesting or obtaining access to records under this Act.
- (2) Where the Central Information Commission or State Information Commission, as the case may be, is satisfied that there are reasonable grounds to inquire into the matter, it may initiate an inquiry in respect thereof.
- (3) The Central Information Commission or State Information Commission, as the case may be, shall, while inquiring into any matter under this section, have the same powers as are vested in a civil court while trying a suit under the Code of Civil Procedure, 1908, in respect of the following matters, namely :—
- summoning and enforcing the attendance of persons and compel them to give oral or written evidence on oath and to produce the documents or things ;
 - requiring the discovery and inspection of documents ;
 - receiving evidence on affidavit ;
 - requisitioning any public record or copies thereof from any court or office ;
 - issuing summons for examination of witnesses or documents ; and
 - any other matter which may be prescribed.

- (4) Notwithstanding anything inconsistent contained in any other Act of Parliament or State legislature, as the case may be, the Central Information Commission or State Information Commission, as the case may be, may, during the inquiry of any complaint under this Act, examine any record to which this Act applies which is under the control of the public authority, and no such record may be withheld from it on any grounds.
19. (1) any person who, does not receive a decision within the time specified in sub-section (1) or clause (a) of sub-section (3) of section 7, or is aggrieved by a decision of the Central Public Information Officer or State Public Information Officer as the case may be, may within thirty days from the expiry of such period or from the receipt of such a decision prefer an appeal to such officer who is senior in rank to the Central Public Information Officer or State Public Information Officer as the case may be, in each public authority:
- Provided that such officer may admit the appeal after the expiry of the period of thirty days if he or she is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.
- (2) Where an appeal is preferred against an order made by a Central Public Information Officer or a State Public Information Officer, as the case may be, under section 11 to disclose third party information, the appeal by the concerned third party shall be made within thirty days from the date of the order.
- (3) A second appeal against the decision under sub-section (1) shall lie within ninety days from the date on which the decision should have been made or was actually received, with the Central Information Commission or State Information Commission:
- Provided that the Central Information Commission or the State Information Commission, as the case may be, may admit the appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.
- (4) If the decision of the Central Public Information Officer or State Public Information Officer, as the case may be, against which an appeal is preferred relates to information of a third party, the Central Information Commission or State Information Commission, as the case may be, shall give a reasonable opportunity of being heard to that third party.
- (5) In any appeal proceedings, the onus to prove that a denial of a request was justified shall be on the Central Public Information Officer or State Public Information Officer, as the case may be, who denied the request.

- (6) An appeal under sub-section (1) or sub-section (2) shall be disposed of within thirty days of the receipt of the appeal or within such extended period not exceeding a total of forty-five days from the date of filing thereof, as the case may be, for reasons to be recorded in writing.
- (7) The decision of the Central Information Commission or State Information Commission, as the case may be, shall be binding.
- (8) In its decision, the Central Information Commission or State Information Commission, as the case may be, has the power to—
- (a) require the public authority to take any such steps as may be necessary to secure compliance with the provisions of this Act, including—
 - (i) by providing access to information, if so requested, in a particular form;
 - (ii) by appointing a Central Public Information Officer or State Public Information Officer, as the case may be;
 - (iii) by publishing certain information or categories of information ;
 - (iv) by making necessary changes to its practices in relation to the maintenance, management and destruction of records ;
 - (v) by enhancing the provision of training on the right to information for its officials ;
 - (vi) by providing it with an annual report in compliance with clause (b) of sub-section (1) of section 4;
 - (b) require the public authority to compensate the complainant for any loss or other detriment suffered;
 - (c) impose any of the penalties provided under this Act;
 - (d) reject the application.
- (9) The Central Information Commission or State Information Commission, as the case may be, shall give notice of its decision, including any right of appeal, to the complainant and the public authority.
- (10) The Central Information Commission or State Information Commission, as the case may be, shall decide the appeal in accordance with such procedure as may be prescribed.
20. (1) Where the Central Information Commission or the State Information Commission, as the case may be, at the time of deciding any complaint or appeal is of the opinion that the Central Public Information Officer or the State Public Information Officer, as the case may be, has, without any reasonable cause refused to receive an application for information or has not furnished information within the time specified under sub-section (1) of section 7 or malafidely denied the request for information

or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of the request or obstructed in any manner in furnishing the information, it shall impose a penalty of two hundred and fifty rupees each day till application is received or information is furnished, so however, the total amount of such penalty shall not exceed twenty-five thousand rupees :

Provided that the Central Public Information Officer or the State Public Information Officer, as the case may be, shall be given a reasonable opportunity of being heard before any penalty is imposed on him :

Provided further that the burden of proving that he acted reasonably and diligently shall be on the Central Public Information Officer or the State Public Information Officer, as the case may be.

- (2) Where the Central Information Commission or the State Information Commission, as the case may be, at the time of deciding any complaint or appeal is of the opinion that the Central Public Information Officer or the State Public Information Officer, as the case may be, has, without any reasonable cause and persistently, failed to receive an application for information or has not furnished information within the time specified under sub-section (1) of section 7 or malafidely denied the request for information or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of request or obstructed in any manner in furnishing the information, it shall recommend for disciplinary action against the Central Public Information Officer or the State Public Information Officer, as the case may be, under the service rules applicable to him.

CHAPTER VI Miscellaneous

21. No suit prosecution or other legal proceeding shall lie against any person for anything which is in good faith done or intended to be done under this Act or any rule made thereunder.
22. The provision of this Act shall have effect notwithstanding anything inconsistent therewith contained in the Official Secrets Act, 1923, and any other law for the time being in force or in any instrument having effect by virtue of any law other than this Act.
23. No court shall entertain any suit, application or other proceeding in respect of any order made under this Act and no such order shall be called in question otherwise than by way of an appeal under this Act.
24. (1) Nothing contained in this Act shall apply to the intelligence and security organisations specified in the Second Schedule, being organisations established by the Central Government or any information furnished by such organisations to that Government :

Provided that the information pertaining to the allegations of corruption and human rights violations shall not be excluded under this sub-section:

Provided further that in the case of information sought for is in respect of allegations of violation of human rights, the information shall only be provided after the approval of the Central Information Commission, and not withstanding anything contained in section 7, such information shall be provided within forty-five days from the date of the receipt of request.

- (2) The Central Government may, by notification in the Official Gazette, amend the Schedule by including therein any other intelligence or security organisation established by that Government or omitting therefrom any organisation already specified therein and on the publication of such notification, such organisation shall be deemed to be included in or, as the case may be, omitted from the Schedule.
- (3) Every notification issued under sub-section (2) shall be laid before each House of Parliament.
- (4) Nothing contained in this Act shall apply to such intelligence and security organisation being organisations established by the State Government, as that Government may, from time to time, by notification in the Official Gazette, specify:
- Provided that the information pertaining to the allegations of corruption and human rights violations shall not be excluded under this sub-section :
- Provided further that in the case of information sought for is in respect of allegations of violation of human rights, the information shall only be provided after the approval of the State Information Commission, and not withstanding anything contained in section 7, such information shall be provided within forty-five days from the date of the receipt of request.
- (5) Every notification issued under sub-section (4) shall be laid before the State Legislature.
25. (1) The Central Information Commission or State Information Commission, as the case may be, shall, as soon as practicable after the end of each year, prepare a report on the implementation of the provisions of this Act during that year and forward a copy thereof to the appropriate Government.
- (2) Each Ministry or department shall, in relation to the public authorities within their jurisdiction, collect and provide such information to the Central Information Commission or State Information Commission, as the case may be, as is required to prepare the report under this section and comply with the requirements concerning the furnishing of that information and keeping of records for the purposes of this section.

- (3) Each report shall state in respect of the year to which the report relates,—
- (a) the number of requests made to each public authority;
 - (b) the number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked;
 - (c) the number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals;
 - (d) particulars of any disciplinary action taken against any officer in respect of the administration of this Act;
 - (e) the amount of charges collected by each public authority under this Act;
 - (f) any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act;
 - (g) recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernisation, reform or amendment of this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.
- (4) The Central Government or the State Government, as the case may be, may, as soon as practicable after the end of each year, cause a copy of the report of the Central Information Commission or State Information Commission, as the case may be, referred to in sub-section (1) to be laid before each House of Parliament or, as the case may be, before each House of the State Legislature, where there are two Houses, and where there is one House of the State Legislature before that House.
- (5) If it appears to the Central Information Commission or State Information Commission, as the case may be, that the practice of a public authority in relation to the exercise of its functions under this Act does not conform with the provisions or spirit of this Act, it may give to the authority a recommendation specifying the steps which ought in its opinion to be taken for promoting such conformity.
26. (1) The appropriate Government may, to the extent of availability of financial and other resources,—
- (a) develop and organise educational programmes to advance the understanding of the public, in particular of disadvantaged communities as to how to exercise the rights contemplated under this Act;

- (b) encourage public authorities to participate in the development and organisation of programmes referred to in clause (a) and to undertake such programmes themselves ;
 - (c) promote timely and effective dissemination of accurate information by public authorities about their activities ; and
 - (d) train Central Public Information Officers or State Public Information Officers, as the case may be, of public authorities and produce relevant training materials for use by the public authorities themselves.
- (2) The appropriate Government shall, within eighteen months from the commencement of this Act, compile in its official language a guide containing such information, in an easily comprehensible form and manner, as may reasonably be required by a person who wishes to exercise any right specified in this Act.
- (3) the appropriate Government shall, if necessary, update and publish the guidelines referred to in sub-section (2) at regular intervals which shall, in particular and without prejudice to the generality of sub-section (2), include—
- (a) the objects of this Act;
 - (b) the postal and street address the phone and fax number and, if available, electronic mail address of the Central Public Information Officer or State Public Information Officer, as the case may be, of every public authority appointed under sub-section (1) of section 5;
 - (c) the manner and the form in which request for access to an information shall be made to a Central Public Information Officer or State Public Information Officer, as the case may be;
 - (d) the assistance available from and the duties of the Central Public Information Officer or State Public Information Officer, as the case may be, of a public authority under this Act;
 - (e) the assistance available from the Central Information Commission or State Information Commission, as the case may be;
 - (f) all remedies in law available regarding an act or failure to act in respect of a right or duty conferred or imposed by this Act including the manner of filing an appeal to the Commission;
 - (g) the provisions providing for the voluntary disclosure of categories of records in accordance with section 4;
 - (h) the notices regarding fees to be paid in relation to requests for access to an information ; and
 - (i) any additional regulations or circulars made or issued in relation to obtaining access to an information in accordance with this Act.

- (4) The appropriate Government must, if necessary, update and publish the guidelines at regular intervals.
27. (1) The appropriate Government may, by notification in the Official Gazette, make rules to carry out the provisions of this Act.
- (2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely :—
- the cost of the medium or print cost price of the materials to be disseminated under sub-section (4) of section 4;
 - the fee payable under sub-section (1) of section 6 ;
 - the fee payable under sub-section (1) and (5) of section 7 ;
 - the salaries and allowances payable to and the terms and conditions of service of the officers and other employees under sub-section (6) of section 13 and sub-section (6) of section 16 ;
 - the procedure to be adopted by the Central Information Commission or State Information Commission, as the case may be, in deciding the appeals under sub-section (10) of section 19 ; and
 - any other matter which is required to be, or may be, prescribed.
28. (1) the competent authority may, by notification in the Official Gazette, make rules to carry out the provisions of this Act.
- (2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely :—
- the cost of the medium or print cost price of the materials to be disseminated under sub-section (4) of section 4 ;
 - the fee payable under sub-section (1) of section 6 ;
 - the fee payable under sub-section (1) of section 7 ; and
 - any other matter which is required to be, or may be, prescribed.
29. (1) Every rule made by the Central Government under this Act shall be laid, as soon as may be after it is made, before each House of Parliament, while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be ; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

- (2) Every rule made under this Act by a State Government shall be laid, as soon as may be after it is notified, before the State Legislature.
30. (1) If any difficulty arises in giving effect to the provisions of this Act, the Central Government may, by order published in the Official Gazette, make such provisions not inconsistent with the provisions of this Act as appear to it to be necessary or expedient for removal of the difficulty :
- Provided that no such order shall be made after the expiry of a period of two years from the date of the commencement of this Act.
- (2) Every order made under this section shall, as soon as may be after it is made, be laid before each House of Parliament.
31. The Freedom of Information Act, 2002 is hereby repealed.

THE FIRST SCHEDULE

[See section 13(3) and 16(3)]

Form of oath or affirmation to be made by the Chief

Information Commissioner/the Information Commissioner/the

State Chief Information Commissioner/the

State Information Commissioner

"I,, having been appointed Chief Information Commissioner/
Information Commissioner/State Chief Information
Commissioner/State Information Commissioner

swear in the name of God

solemnly affirm

that I will bear true faith and allegiance to the Constitution of India as by law established, that I will uphold the sovereignty and integrity of India, that I will duly and faithfully and to the best of my ability, knowledge and judgment perform the duties of my office without fear or favour, affection or ill-will and that I will uphold the Constitution and the laws."

THE SECOND SCHEDULE

[See section 24)

Intelligence and security organisation established by the Central Government

1. Intelligence Bureau.
2. Research and Analysis Wing of the Cabinet Secretariat.
3. Directorate of Revenue Intelligence.
4. Central Economic Intelligence Bureau.
5. Directorate of Enforcement.
6. Narcotics Control Bureau.
7. Aviation Research Centre.
8. Special Frontier Force.
9. Border Security Force.
10. Central Reserve Police Force.
11. Indo-Tibetan Border Police.
12. Central Industrial Security Force.
13. National Security Guards.
14. Assam Rifles.
15. Special Service Bureau.
16. Special Branch (CID), Andaman and Nicobar.
17. The Crime Branch-C.I.D.-CB, Dadra and Nagar Haveli.
18. Special Branch, Lakshadweep Police.

No. OM-43/2003

GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE
REFORMS & TRAINING
ADMINISTRATIVE REFORMS BRANCH

Dated Itanagar, the 15th September, 2005.

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of section * 27 of the Right to Information Act, 2005 (Act No. 22 of 2005), the Governor of Arunachal Pradesh hereby makes the following rules, namely :-

1. Short title and commencement :-

- (1) These rules may be called the Arunachal Pradesh Right to Information Rules, 2005.
- (2) They shall come into force from the date of their publication in the official Gazette.

2. Definitions :-

- (1) In these rules, unless the context otherwise requires,-
 - (a) 'Act' , means the Right to Information Act, 2005, (Act No. 22 of 2005);
 - ** (b) 'Competent Authority' means the Public Information Officer (PIO) or such Officer who is senior in rank to the Public Information Officer as the case may be ;
 - (b) 'Form' means the 'Form' appended to these rules ;
 - (c) 'Section' means a section of the Act.
- (2) Words and expressions used but not defined in these rules shall have the meaning as assigned to them in the Act.

3. Application for seeking information :- Any person seeking information under the Act shall make an application in Form 'A' to the competent authority and deposit application fees as per rule 8 with the authorized person. The competent authority shall duly acknowledge the application as provided in Form 'A'.

Provided that a person who makes a request through electronic form shall ensure that the requisite fee is deposited in Treasury Challan under the Head of Account '0070 - other administrative service within seven days of his request sent through electronic form, failing which his application shall be treated as withdrawn by the applicant.

** Provided further that the PIO/APIO shall assist the person requesting for information in filling up the form-A to ensure complete details of information required.

Provided further that person's residing outside the Capital Complex as well as District headquarters are allowed to apply on plain paper.

4. Disposal of application by the competent authority :-

** (1) If the requested information does not fall within the jurisdiction of the competent authority, it shall transfer the remaining part to the concerned PIO advising the applicant, wherever possible, about the competent authority to whom the applicant should approach for the remaining part of the information. The application fee/cost of information deposited in such cases shall not be refunded, nor is the applicant liable to pay application fee again on transfer of application for the remaining part of the information except balance amount of cost of information of any.

(2) If the requested information falls within the competent authority's jurisdiction and also in one or more of the categories of restrictions listed in section 8 of the Act, the competent authority, on being satisfied, will issue the rejection order in Form 'C' within thirty days from the date of the receipt of the application.

(3) If the requested information falls within the competent authority's jurisdiction but not in one or more of the categories listed in section 8 of the Act, the competent authority, on being so satisfied, shall supply the information to the applicant in Form 'D', falling within his jurisdiction. In case, the information sought is partly outside the jurisdiction of the competent authority or partly falls in the categories listed in section-8 of the Act, the competent authority shall supply only such information as is permissible under the Act and is within its own jurisdiction and transfer the remaining part to the competent authority of the concerned Department/Office thereof.

Provided that the application for information shall not be rejected unless it is exempted from disclosure.

* Corrected by corrigendum No. OM-73/2005 dated 23-02-2006.

** Substituted by the First amendment rules vide Notification No. OM-73/2005 dated 15-05-2006.

** Substituted by the First amendment rules vide Notification No. OM-73/2005 dated 19-12-2007.

(4) The information shall be supplied within thirty days from the date of the receipt of the application on deposit of the cost of information, in Treasury Challan and original copy of the Challan is submitted to the competent authority, before collection of information. A proper acknowledgement shall be obtained from the applicant in token of receipt of information".

5. Appeal :-

(1) Any person-

- (a) who fails to get a response in Form 'B', or Form 'C' from the competent authority within thirty days of submission of Form 'A' or
- (b) who is aggrieved by the response received within the prescribed period, may appeal in Form 'E' to the State Information Commission and deposit fee for appeal as per rule 8 in Treasury Challan and original copy of the Challan is submitted with the authorized person.

(2) On receipt of the appeal, the State Information Commission shall acknowledge the receipt of appeal and after giving the applicant an opportunity of being heard, shall endeavour to dispose it of within thirty days from the date on which it is presented and send a copy of the decision to the competent authority concerned.

** (3) (a) Omitted.

(b) Omitted.

(4) In case the appeal is allowed, the information shall be supplied to the applicant by the competent authority within such period as ordered by the appellate authority. This period shall not exceed thirty days from the date of the receipt of the order.

6. Penalties :-

** (1) Omitted.

(2) Where the information supplied is found to be false in any material particular and which the person bound to supply it knows or has reasonable cause to believe it to be false or does not believe it to be true, the person supplying the information shall liable to pay a penalty of one thousand rupees per application, filed under rule 3.

** Omitted by the first amendment rules vide Notification No. OM-73/2005 dated 15-05-2006.

7. Suo moto Publication of Information by public authorities.-

(1) The public authority shall suo-moto publish information as per sub-section (3) of section 26 of the Act by publishing booklets, folders and pamphlets at the following intervals :

Sl. No.	Particulars of Information to be published	Interval
1.	Particular of its organization, functions and duties.	Once in five years
2.	Powers and duties of its officers and employees and the procedure followed by them in the decision making process.	Once in two years
3.	Norms set by the public authority for the discharge of its functions.	Once in two years
4.	Laws, bye-laws, rules, regulations, instruction, manuals and other categories of records under its control used by its employees for discharging its functions.	Once in five years
5.	Details of facilities available to citizens for obtaining information.	Annually
6.	Name, designation and other particulars of the competent authority.	Annually

(2) Such information shall also be made available to the public through information counters, medium of internet and display on notice board at conspicuous places in the office of the competent authority and the State Public Information Commission.

8. Charging of Fees :-

(1) The competent authority shall charge the fee at the following rates, namely :-

(A) Application fees

- (i) Information relating to tender documents/ bids/quotation/Business contracts ; -Five hundred

* (ii) Information in the form of Communication/letter etc.

-Two rupees per page.

(B) Other Fees -

Sl. No.	Description of information	Price/Fees in Rupees
1.	Where the information is available in the form of a priced publication.	Price so fixed
2.	For other than priced publication.	Two rupees per page.
**3.	For inspection of records, no fee for the first hour ; and for each subsequent hour (or fraction thereof).	Rupees five.

(2) The appellate authority shall charge a fee of fifty rupees per appeal through Treasury Challan.

(3) The fees charge shall be deposited through Treasury Challan in the Head of Account "0070-Other administrative charge" by the applicant.

9. State Information Commission :-

(1) The State Information Commission shall be constituted by the State Government by a separate notification.

10. Maintenance of Records :-

(1) The competent authority shall maintain records of all applications received for supply of information and fee charged and deposited in the Government account.

(2) The State Information Commission shall maintain records of all appeals filed before it and fee charge and deposited in the Government account.

Sd/-

(Kewal K. Sharma)

Commissioner & Secretary to the Government of Arunachal Pradesh.

* Substituted by the First amendment rules vide Notification No. OM-73/2005 dated 15-05-2006

** Added by the First amendment rules vide Notification No. OM-73/2005 dated 15-05-2006

Form 'A'

Form of application for seeking information
(See rule 3)

I.D. No. _____
(For official use)

To

The Competent authority,
.....
.....

1. Name of the Applicant :
2. Address :
3. Particulars of Information :
- (a) Concerned Department :
- (b) Particulars of information :
- i. Details of information required :
- ii. Period for which information asked for :
- iii. Other details :

4. I state that the information sought does not fall within the restrictions contained in Section 8 of the Act and to the best of my knowledge it pertains to your office.

5. A fee of Rs. _____ has been deposited in the office of the Competent authority vide Treasury Challan No. _____ dated _____

Place : _____

Date : _____

Signature of Applicant

E-mail address, if any

Tel. No. (Office)

(Residence)

- Note :-
- (i) Reasonable assistance can be provided by the Competent authority in filling up the Form A.
 - (ii) Please ensure that the Form A is complete in all respect and there is no ambiguity in providing the details of information required.

ACKNOWLEDGEMENT OF APPLICATION IN FORM - A

I.D. No. _____ Dated.....

1. Received an application in Form A from Shri/Ms. _____ resident of _____ under section 6 (1) of the Right to Information Act, 2005.
2. The information is proposed to be given normally within 15 days and in any case within 30 days from the date of receipt of application and in case it is found that the information asked for cannot be supplied, the rejection letter shall be issued stating reason thereof.
3. The applicant is advised to contact the undersigned on _____ between 11A.M. to 1 P.M.
4. In case the applicant fails to turn up on the scheduled date(s), the competent authority shall not be responsible for delay, if any,
5. The applicant shall have to deposit the balance fee through Treasury Challan, if any, before collection of information.
6. The applicant may also consult Web-site of the department from time to time to ascertain the status of his application.

Signature and Stamp of the
Competent Authority

E-mail address :

Web-site :

Tel. No.

Dated

Form 'B'
Outside the Jurisdiction of Competent authority
[See rule 4 (1)]

To

Subject :- Forwarding of application for information.

Sir,

I am forwarding herewith an application received from
Shri/Smti _____
dated _____ addressed to the undersigned
regarding supply of information on _____

- 2. The requested information falls within your jurisdiction and therefore, you are requested to take necessary steps to furnish the required information to the applicant.
- 3. This is in supersession of the acknowledgment given to the applicant vide No. _____ dated _____

Yours faithfully,

Enclosed : As above.

Competent Authority

E-mail address :

Web-site :

Tel. No.

Shri/Smti _____ he is
requested to approach the above mentioned officer for the information required.

Form 'C'
Rejection Order
(See rule 4 (2))

From _____

No. _____

Date

To

Sir/Madam,

Please refer to your application, I.D. No. _____ date _____
addressed to the undersigned regarding supply of information on _____

- 2. The information asked for cannot be supplied due to following reasons :-
(i)
(ii)
- 3. As per Section 19 of Right to Information Act, 2005, you may file an appeal to the higher authority, Government of Arunachal Pradesh, within 30 days of issue of this order.

Yours faithfully,

Competent Authority.

E-mail address

Web-site

Contact No.

Form 'D'
Form of supply information to the applicant
(See rule 4 (3))

From _____ Date

No. _____

To _____

Sir/Madam,

Please refer to your application, I.D. No. _____ dated _____
addressed to the undersigned regarding supply of information on _____
_____.

2. The information asked for is enclosed for reference.

or

The following part information is being enclosed.

- (i)
(ii)

The remaining information about the other aspects cannot be supplied due to following reasons :-

- (i)
(ii)
(iii)

3. The requested information does not fall within the jurisdiction of this Competent Authority.

4. As per Section 19 of Right to Information Act, 2005, you may file an appeal to the Higher Authority, within 30 days of the issue of this order.

Yours faithfully,

Competent Authority.

E-mail address

Web-site

Tel. No.

* Strike out if not applicable.

Form 'E'
Appeal under Section 19(3) of the Right to Information Act, 2005
(See rule 5 (1))

I.D. No. _____

Dated _____

(For official use)

To

The Secretary,
Arunachal Pradesh Information Commission,
.....
.....

1. Name of the appellant :
2. Address :
3. Particulars of the Competent authority :
- (a) Name :
- (b) Address :
4. Date of submission of application in :
- Form - A
5. Date on which 30 days from :
- submission of Form A is over.
6. Reasons for appeal :
- (a) No response received in Form B,
or C within 30 days of submission
of Form A (Rule 5(1)(a).
- (b) Aggrieved by the response received :
- within prescribed period (Rules 5(1)(b))
(A copy of the reply received be attached)
- (c) Grounds for appeal.
7. Last date for filing the appeal. :
- (Please see Rule 5(3))
8. Particulars of Information. :
- (i) Information requested :
- (ii) Subject :
- (iii) Period :
9. A fee of Rs. 50/- for appeal has been deposited in Treasury Challan vide
No. _____ dated _____.
- Place :
- Date :

Signature of Appellant

E-mail address, if any

Tel. No. (Office)

(Residence)

Acknowledgement

I.D. No. _____

Dated

Received Appeal application from Shri _____

Resident of _____ under Section 19(3) of the
Right to Information Act, 2005.Signature of the Receipt Clerk,
Arunachal Pradesh Information Commission,

Tel No.

E-mail Address

Web-Site

No. OM-64/2005
GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
ADMINISTRATIVE REFORMS BRANCH

Dated Itanagar, the 24th November, 2005.

NOTIFICATION

In exercise of the powers conferred by clause (e) of sub-section (2) of section 27 of the Right to Information Act, 2005 (Act No. 22 of 2005), the Governor of Arunachal Pradesh hereby makes the following rules, namely:-

1. Short title and commencement:-

- (1) These rules may be called the Arunachal Pradesh Information Commission (Appeal Procedure) Rules, 2005.
- (2) They shall come into force from the date of their publication in the official Gazette.

2. Definitions:-

In these rules, unless the context otherwise requires :-

- (a) "Act" means the Right to Information Act, 2005.
- (b) "Section" means section of the Act.
- (c) "Commission" means the Arunachal Pradesh Information Commission;
- (d) Words and expressions used herein and not defined but defined in the Act, shall have the meanings respectively assigned to them in the Act.

3. Contents of appeal:-

An appeal to the Commission shall contain the following information, namely:-

- (i) name and address of the appellant;
- (ii) name and address of the Public Information Officer;
- (iii) particulars of the order against which the appeal is made including number, date and the State Public Information Officer who passed the order.
- (iv) brief facts leading to the appeal,
- (v) prayer or relief sought,
- (vi) grounds for the prayer or relief,
- (vii) provisions of the Act or the rules;
- (viii) verification by the appellant ; and
- (ix) any other information which the Commission may deem necessary for deciding the appeal.

4. Documents to accompany appeal -

Every appeal made to the Commission shall be accompanied by the following documents, namely:-

- (i) Attested true copy of the order against which the appeal is being preferred.
- (ii) copies of documents relied upon by the appellant and referred to in the appeal ; and
- (iii) an index of the documents referred to in the appeal.

5. Procedure in deciding appeal -

In deciding the appeal the Commission shall,

- (i) hear oral or written evidence on oath or on affidavit from concerned or interested person ;
- (ii) peruse or inspect documents, public records or copies thereof,
- (iii) inquire through authorized officer further details or facts,
- (iv) hear State Public Information Officer, Assistant State Public Information Officer or such Senior Officer who decide the first appeal, as the case may be;
- (v) hear third party : and
- (vi) receive evidence on affidavits from State Public Information Officer, Assistant State Public Information Officer, such Senior Officer who decided the first appeal or third party.

6. Service of notice by Commission -

Notice to be issued by the Commission may be served in any of the following modes, namely:-

- (i) Service by the party itself;
- (ii) by hand delivery (dasti) through Process Server ;
- (iii) by registered post with acknowledgement due ; or
- (iv) through Head of Office or Department.

7. Signing of Order -

Order of the Commission pronounced in open proceedings shall be in writing and authenticated by the Registrar or any other officer authorized by the Commission for the purpose.

Sd/-
Kewal K. Sharma,
Commissioner & Secretary (AR),
Government of Arunachal Pradesh.

No. OM-106/2006

**GOVERNMENT OF ARUNACHAL PRADESH
MINISTRY OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
DEPARTMENT ADMINISTRATIVE REFORMS**

Dated Itanagar, the 7th November, 2006.

NOTIFICATION

In exercise of power conferred by sub-section (2) of section 5 of the Right to Information Act, 2005 (Act No. 22 of 2005), the Government of Arunachal Pradesh is pleased to designate the following officers to function as Assistant Public Information Officer (APIO) to receive the applications for information or appeals under the Act and for forwarding the same forthwith to the concerned Public Information Officer (PIO) or senior officer specified under sub-section (1) of section 19 or the Arunachal Pradesh Information Commission as the case may be:

1. District Headquarter : Two Extra Assistant Commissioners/Circle officers or any other officer of the district office shall be designated to function as APIO in addition to his/her normal work by the concerned Deputy Commissioner of the district.
2. Division : One Extra Assistant Commissioner or Circle Officer to be designated to function as APIO in addition to his/her normal work by the concerned Additional Deputy Commissioner of the Division.
3. Sub-Division/EAC HQ : One Circle Officer to be designated to function as APIO in addition to his/her normal work by the concerned Sub-Divisional Officer/EAC of the Sub-Division/EAC Headquarter. In case of non-availability of such officer in Sub-Divisional Officer, the Sub-Divisional Officer shall function as APIO in addition to his/her normal work.
4. CO Circle/BDO/CDPO office : Circle Officer/BDO/CDPO shall function as APIO in addition to his/her normal work.

In case of any transfer and posting or leave of the incumbent officer designated as Assistant Public Information Officer (APIO), the controlling authority concern of District/Division/Sub-Division/EAC (HQ) shall designate one of the

officers to function as Assistant Public Information Officer till a regular officer is posted/join. The work of Assistant Public Information Officer shall not be allowed to stop due to transfer and posting or leave of the designated officer; the reliever of concerned APIO or the officer holding the charge temporarily shall automatically become APIO.

Sd/-
(Otem Dai)
Commissioner & Secretary (AR)
Government of Arunachal Pradesh.

No. OM-106/2006
GOVERNMENT OF ARUNACHAL PRADESH
MINISTRY OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
DEPARTMENT ADMINISTRATIVE REFORMS

Dated Itanagar, the 7th November, 2006.

OFFICE MEMORANDUM

The undersigned is directed to refer decision of Government of Arunachal Pradesh constituting the Arunachal Pradesh Information Commission vide notification No. OM-51/2005 dated 13-10-2006 and to say that the requirement of the Right to Information Act, 2006 has been completed appointing one Chief Information Commissioner and three Information Commissioners by another notification of even number dated 13-10-2006. As per the provision of Section 25 of the Act, the Commission is required to prepare a report on the implementation of the provisions of the Act every year to the Government. The report of the Commission is required to be laid before the State Legislature.

In the process of preparing the report, the Commission will ask for various information from the Public Information Officer (PIO) and Assistant Public Information Officer (APIO). So to enable furnishing of the information required by the Commission, all the Assistant Public Information Officer (APIO) and Public Information Officer (PIO) under the Government of Arunachal Pradesh shall have to maintain records as at Annexure-I & II with immediate effect. The applications for information which have been received by the PIO or APIO prior to issue of this memorandum may also be recorded in the register according to date of receipt of the application.

Therefore, all the Assistant Public Information Officers and Public Information Officers are hereby directed to maintain proper records of receipt of application for information/appeal in the register as per Annexure-I & II with immediate effect.

Sd/-
(Otem Dai)
Commissioner & Secretary (AR)
Government of Arunachal Pradesh.

- (c) Frequent transfer and posting of officer from one place to another is within the administrative jurisdiction of the Government. Such transfer and posting of officers should not disturb the duties and responsibilities of the officer as PIO attached with post, the Relieving Officer should automatically accept the duties and responsibilities of PIO as he has replaced the Relieved Officer/PIO. So transfer of the concerned PIO/APIO should not require appointment of new PIO/APIO a fresh for that office. The responsibilities of PIO lie with the Relieving Officer. Hence, it is decided that no appointment of PIO/APIO shall be issued from the Nodal Department except proposal for appointment of new PIO.
- (d) For the convenience of the citizens, the designated PIO or APIO should display distinctly in their office room as PIO or APIO as the case may be compulsorily.

It is requested to all the department/offices/PIOs/APIOs under the Government of Arunachal Pradesh to take note of the above clarification for compliance.

Sd/-
(Kirba Lomi)
Deputy Secretary to the
Government of Arunachal Pradesh.

FILE No. OM-51/2005
GOVERNMENT OF ARUNACHAL PRADESH
MINISTRY OF PERSONNEL, ADMINISTRATIVE REFORMS & TRAINING
DEPARTMENT OF ADMINISTRATIVE REFORMS
ITANAGAR

Dated the November 14, 2007.

NOTIFICATION

In exercise of the powers conferred by the Section 15 of the Right to Information Act, (No. 22 of 2005), and in partial modification of notification of even number dated 13-10-2006, the Governor of Arunachal Pradesh is pleased to constitute the Arunachal Pradesh Information Commission with a Chief Information Commissioner and 4 (four) Information Commissioners with immediate effect.

Sd/-
(Otem Dai)
Commissioner and Secretary to the
Government of Arunachal Pradesh.

ARUNACHAL PRADESH INFORMATION COMMISSION

Sl. No.	Name & Designation	Contact Number
1	2	3
1.	Shri Nyodek Yonggam Chief Information Commissioner	9436256881 (M) 0360-2290853 (O) 0360-2291664 (R) 0360-2291051 (Fax)
2.	Shri Bani Danggen Information Commissioner	9436251345 (M) 0360-2290922 (O) 0360-2291409 (R)
3.	Shri Habung Payeng Information Commissioner	9436256882 (M) 0360-2290997 (O) 0360-2291848 (R)
4.	Shri Nipo Nabam Information Commissioner	9436256883 (M) 0360-2290853 (O) 0360-2291664 (R)
5.	Shri Toko Anil Information Commissioner	9436040419 (M) 0360-2292016 (O) 0360-2212371 (R)

REGISTRY

6.	Shri Kapa Kholie Secretary-cum-Registrar	9436041927 (M) 03602212282 (O)
7.	Shri C. R. Khampa Deputy Registrar	9436238826 (M) 0360-2292024 (O) 0360-2292084 (R)

LIST OF PUBLIC INFORMATION OFFICER
AS ON 17th March, 2008.

1. Secretariat Offices

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
1.	Joint Secretary (PWD)	0360-2212368 (O) 0360-2214333 (R)	Department of Public Works
2.	Deputy Secretary (P&D)	0360-2211845 (O) 0360-2212944 (R)	Department of Planning and Development
3.	Deputy Secretary (Power)	0360-2212303 (O) 0360-2214094 (R)	Department of Power and Hydro Power
4.	Joint Secretary/Deputy Secretary (Fin)	0360-2212523 (O) 0360-2212542 (R)	Department of Finance
5.	Deputy Secretary (RWD)	0360-2212965 (O) 0360-2211482 (R)	Department of Rural Works
6.	Deputy Secretary (Mines)	0360-2215855 (O) 0360-2215638 (R)	Department of Mines
7.	Deputy Secretary (Law)	0360-2290474 (O) 0360-2290632 (R)	Department of Law and Judicial
8.	Deputy Secretary (TPT)	0360-2212478 (O) 0360-2217529 (R)	Department of Transport and Civil Aviation
9.	Deputy Secretary (Edn)	0360-2212725 (O) 0360-2218638 (R)	Department of Education
10.	Under Secretary (Parliamentary Affairs)	0360-2213111 (O) 9436044962 (M)	Department of Parliamentary Affairs
11.	Under Secretary to CM	0360-2213148 (O) 0360-2211827 (R)	Chief Minister's Secretariat/Vigilance
12.	Under Secretary (Home)	0360-2218152 (O) 0360-2211047 (R)	Department of Home
13.	Under Secretary (CS)	0360-2214100 (O) 0360-2244237 (R)	Department of Civil Supplies & Consumer Affairs
14.	Under Secretary (BT)	0360-2212460 (O) 0360-2211170 (R)	Department of Finance (Budget)
15.	Under Secretary (Pol)	0360-2216898 (O) 0360-2217010 (R)	Department of Political

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
16.	Under Secretary (GA)	0360-2216826 (O) 0360-2212728 (R)	Department of General Administration
17.	Under Secretary (UD)	0360-2212487 (O) 0360-2212349 (R)	Department of Urban Development & Housing
18.	Under Secretary (Pers)	0360-2212719 (O) 0360-2351780 (R)	Department of Personnel
19.	Deputy Secretary to Governor	0360-2212322 (O) 0360-2212497 (R) 9436040211 (M)	Governor's Secretariat, Arunachal Pradesh
20.	Under Secretary (Estt)	0360-2212308 (O) 0360-2244373 (R)	Secretariat Administration Department (Establishment)
21.	Under Secretary (Ind)	0360-2217102 (O) 0360-2350452 (R)	Department of Industries
22.	Under Secretary (T&H)	0360-2217294 (O) 0360-2213388 (R)	Department of Textile and Handicraft
23.	Under Secretary (SA)	0360-2212720 (O) 0360-2212396 (R)	Department of Secretariat Administration
24.	Under Secretary (PHE)	0360-2212720 (O) 0360-2216484 (R)	Department of Public Health & Water Supplies
25.	Under Secretary (Health)	0360-2215635 (O) 0360-2351306 (R)	Department of Health and Family Welfare/Rural Development
26.	Under Secretary (WR)	0360-2217530 (O) 0360-2217983 (R)	Department of Water Resource
27.	Under Secretary (DA)	0360-2211177 (R)	Department of District Administration
28.	Under Secretary to CM	0360-2213148 (O) 0360-2211853 (R)	Chief Minister's Secretariat
29.	Under Secretary (Vigilance)	0360-2213148 (O) 0360-2211853 (R)	Department of Vigilance
30.	Senior Analyst (AR)	0360-2215634 (O) 0360-2218077 (R)	Department of Administrative Reforms
31.	Deputy Director (ATI)	0360-2243249 (O) 0360-2243245 (R) 0360-2243249 (F)	Administrative Training Institute

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
2. Head of Offices/Districts Office			
1.	Joint Director	0360-2244665 (O) 0360-2350220 (R)	Directorate of Social Welfare, Women & Child Development
2.	Administrative Officer	0360-2217289 (O)	Directorate of Geology and Mines
3.	Joint Director	0360-2244308 (O) 0360-2244132 (R)	Directorate of Audit and Pension
4.	Joint Director	0360-2212887 (O) 0360-2217313 (R)	Directorate of Textile and Handicraft
5.	Addl. General Manager	0360-2244230 (O) 0360-2211130 (R)	Directorate of State Transport Service
6.	Assistant Director	0360-2245028 (O) 0360-2245002 (R)	Directorate of Transport
7.	Deputy Conservator	0360-2212244 (O) 0360-2212502 (R)	Department of Environment & Forest
8.	Deputy Director	0360-2244318 (O) 0360-2217686 (R)	Directorate of Small Savings
9.	Deputy Director	0360-2213110 (O) 0360-2292175 (R)	Department of Land Management
10.	Joint Director	0360-2214178 (O) 0360-2212441 (R)	Department of Planning
11.	Joint Director	0360-2244647 (O) 0360-2211782 (R)	Department of Accounts and Treasuries
12.	Deputy Labour Commissioner	0360-2244518 (O) 0360-2244895 (R)	Department of Labour and Employment
13.	Joint Director	0360-2292060 (O) 0360-2212383 (R)	Department of Education (Directorate of School Education)
14.	Joint Registrar	0360-2244885 (O) 0360-2244835 (R)	Registrar of Co-operative Societies, Naharlagun
15.	Joint Director	0360-2243014 (O) 0360-2244162 (R)	Department of Civil Supplies
16.	Deputy Director	0360-2203447 (O) 0360-2211214 (F) 0360-2203651 (R)	Department of Economics & Statistics

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
17.	Deputy Director	0360-2244914 (O) 0360-2212128 (R)	Department of Information Public Relations & Printing
18.	Deputy Controller	0360-2248620 (O) 0360-2350837 (F) 0360-2350306 (R)	Department of Legal Metrology & Consumers Affairs
19.	Joint Director	0360-2203862 (O) 0360-2203863 (R)	Department of Youth Affairs & Sports
20.	District Relief & Rehabilitation Officer (HQ)	0360-2290793 (O) 9426090456 (M) 98602290793 (M)	Department of Relief & Rehabilitation and Disaster Management
21.	Deputy Director (Estt)	0360-2255841 (O) 0360-2257461 (R) 0360-2257432 (F)	Department of Animal Husbandry & Veterinary
22.	Director	0360-2244258 (O) 0360-2215488 (R) 0360-2245623 (F)	Department of Art and Culture
23.	Deputy Director	0360-2212515 (O) 0360-2212524 (R)	Department of Fisheries
24.	Director	0360-2203566 (O) 0360-2203723 (R) 0360-2203528 (F)	Forest Research Institute
25.	Director	0360-2214416 (O) 0360-2212226 (R) 0360-2211717 (F)	Department of Education (Higher Education)
26.	Director	0360-2203220 (O) 0360-2351423 (R)	Department of Horticulture
27.	Joint Director	0360-2211816 (O) 0360-2244977 (R)	Department of industries
28.	Joint Chief Electoral Officer	0360-2212436 (O) 0360-2212367 (R)	Department of Election
29.	Deputy Inspector General of Police (HQ)	0360-2218190 (O) 0360-2212296 (R) 0360-2211433 (F)	Department of Home (Police Administration)
30.	Director	0360-2290874 (O) 0360-2212691 (R) 0360-2290874 (F)	Department of Panchayat Raj

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
31.	Director	0360-2218283 (O) 0360-2212557 (R) 0360-2212318 (F)	Department of Public Libraries
32.	Director	0360-2212483 (O) 0360-2212239 (R) 0360-2212483 (F)	Department of Research
33.	Director	0360-2290764 (O) 0360-2217783 (R) 0360-2290764 (F)	Department of Rural Development
34.	Director	0360-2213564 (O) 0360-2214425 (R) 0360-2212934 (F)	Department of Science & Technology
35.	Deputy Commissioner (Legal)	0360-2212451 (O) 0360-2212585 (R)	Department of Excise and Narcotics
36.	Deputy Director	0360-2214745 (O) 0360-2212474 (R) 0360-2214752 (F)	Department of Tourism
37.	Deputy Director	0360-2214558 (O) 0360-2218645 (O) 0360-2217002 (F) 093460-50461 (M)	Department of Urban Development & House (Directorate)
38.	State Protocol Officer	0360-2291383 (O) 0360-2211294 (R)	Department of Protocol
39.	Finance & Accounts Officer	0360-2244893 (O) 0360-2244680 (F)	Department of Finance Directorate of Accounts & Treasuries, Naharlagun
40.	Deputy Director (UD), Office of the Director UD, Itanagar-791111.	0360-2217488 (O) 0360-2217488	Capital Circle and district of Papum Pare, Lower Subansiri, Kurung Kumey.
41.	Extra Assistant Commissioner	03794-222272 (O) 03794-222204 (R) 03794-222259 (F)	DC Office, Tawang District, Tawang
42.	Extra Assistant Commissioner (HQ)	03782-222702 (O) 03782-222153 (R)	DC Office, West Kameng District, Bomdila
43.	Deputy Commissioner	03782-222021 (O) 03782-222022 (R) 03782-222199 (F)	DC Office, East Kameng District, Seppa

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
44.	Deputy Commissioner	0360-2284900 (O) 0360-2214904 (R) 0360-2284901 (F)	DC Office, Papum Pare District, Yupia
45.	Deputy Commissioner	03788-224255 (O) 03788-224233 (R) 03788-224325 (F)	DC Office, Lower Subansiri District, Ziro
46.	Additional Deputy Commissioner	03792-223230 (O) 03792-223330 (F)	DC Office, Upper Subansiri District, Daporijo
47.	Circle Officer (HQ)	03788-224275 (O) 03788-224213 (R)	DC Office, Kurung Kumey District
48.	Deputy Commissioner	03783-222221 (O) 03783-222220 (R) 03783-222571 (F)	DC Office, West Siang District, Aalo
49.	Circle Officer	03777-223056 (O) 03777-222554 (R)	DC Office, Upper Siang District, Yingkiyong
50.	Extra Assistant Commissioner (HQ)	0368-222252 (O) 0368-222222 (R) 0368-2222302 (F)	DC Office, East Siang District, Pasighat
51.	Deputy Commissioner	03801-222222 (O) 03801-222221 (R) 03801-222224 (F)	DC Office, Dibang Valley District, Anini
52.	Extra Assistant Commissioner (HQ)	03803-222227 (O) 03803-222513 (R) 03803-222380 (F)	DC Office, Lower Dibang Valley District, Roing
53.	Deputy Commissioner	03804-223666 (O) 03804-222777 (R) 03804-222540 (F)	DC Office, Lohit District, Tezu
54.	Deputy Commissioner	03804-223666 (O) 03804-222777 (R) 03804-222540 (F)	DC Office, Anjaw District, Hawai
55.	Deputy Commissioner	03808-222221 (O) 03808-222224 (R) 03808-222221 (F)	DC Office, Changlang District, Changlang
56.	Deputy Commissioner	03786-222222 (O) 03786-222226 (R) 03786-222224 (F)	DC Office, Tirap District, Khonsa

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
57.	Addl. Dy. Commissioner	03807-222241 (O) 03807-222248 (R)	ADC Miao under Changlang District
58.	Addl. Dy. Commissioner	03804-262228 (O) 03804-262227 (R)	Namsai under Lohit District
59.	Addl. Dy. Commissioner	03793-222231 (O) 03793-222205 (R)	Mechuka under West Siang District
60.	Addl. Dy. Commissioner	03786-233221 (O) 03786-233228 (R)	ADC Longding under Tirap District
61.	Project Director	03794-222274 (O) 03794-222321 (R) 03794-223726 (F)	Office of the DRDA, Tawang
62.	Project Director	03782-222011 (O) 03782-222066 (R) 03782-222011 (F)	Office of the DRDA, Bomdila
63.	Project Director	03787-222270 (O) 03787-222277 (R) 03787-222427 (F)	Office of the DRDA, Seppa
20.	Project Director	0360-2284903 (O) 0360-2248272 (R) 0360-2284901 (F)	Office of the DRDA, Yupia
64.	Project Director	03788-224270 (O) 03788-224312 (R) 03788-224461 (F)	Office of the DRDA, Ziro
65.	Project Director	03788-222363 (O) 03788-222370 (R) 03788-225755 (F)	Office of the DRDA, Koloriang
66.	Project Director	03792-224470 (O) 03792-223591 (R) 03792-223349 (F)	Office of the DRDA, Daporijo
67.	Project Director	03783-222310 (O) 03783-222201 (R) 03783-222310 (F)	Office of the DRDA, Aalo
68.	Project Director	0368-2222015 (O) 0368-2222264 (R) 0368-2222057 (F)	Office of the DRDA, Pasighat

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
69.	Project Director	03777-222287 (O) 03777-222390 (R) 03777-222390 (F)	Office of the DRDA, Yingkiang
70.	Project Director	03801-222225 (O) 03801-222237 (R) 03801-222224 (F)	Office of the DRDA, Anini
71.	Project Director	03803-223304 (O) 03803-222803 (R) 03803-223304 (F)	Office of the DRDA, Roing
72.	Project Director	03804-224043 (O) 03804-222256 (R) 03804-222540 (F)	Office of the DRDA, Tezu
73.	Project Director	03808-2222619 (O) 03808-222266 (R) 03808-223302 (F)	Office of the DRDA, Changlang
74.	Project Director	03786-2222218 (O) 03786-222230 (R) 03786-222224 (F)	Office of the DRDA, Khonsa
75.	Superintending Engineer (HQ)	0360-2212431 (O) 0360-223270 (R)	Public Works Department For CE office (Western Zone)
76.	Executive Engineer (HQ)	0360-22132231 (O)	Public Works Department Capital Circle, Itanagar
77.	Executive Engineer	0360-2212438 (O)	Public Works Department Capital Division-A, Itanagar
78.	Senior Divisional Accountant	0360-2244379 (O)	Public Works Department Naharlagun Division
79.	Executive Engineer	0360-2212597 (O)	Public Works Department Capital Division-B, Itanagar
80.	Executive Engineer (HQ)	0360-2244201 (O)	Public Works Department Naharlagun Civil Circle.
81.	Executive Engineer	0360-2277222 (O)	Public Works Department Doimukh Division
82.	Executive Engineer (HQ)	0360-2244201 (O)	Public Works Department Naharlagun Civil Circle
83.	Executive Engineer	03809-261406 (O)	Public Works Department Sagalee Division

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
84.	Executive Engineer	03799-224447 (O)	Public Works Department Ziro Division
85.	Executive Engineer	918-224958 (O)	Public Works Department Sangram Division
86.	Executive Engineer (HQ)	03782-232223 (O)	Public Works Department Rupa Circle
87.	Executive Engineer	03782-222417 (O)	Public Works Department Rupa Division
88.	Executive Engineer	03782-222167 (O)	Public Works Department Tawang Division
89.	Executive Engineer	03782-266415 (O)	Public Works Department Kalaktang Division
90.	Executive Engineer	03787-2222 (O)	Public Works Department Seppa Division
91.	Executive Engineer	03787-222384 (O)	Public Works Department Bameng Division
92.	Superintending Engineer (HQ)	0360-2212024 (O) 0360-2291107 (R)	Public Works Department For CE office (Eastern Zone)
93.	Executive Engineer (HQ)	03783-222278 (O) 03783-222796 (R)	Public Works Department Circle office, Aalo
94.	Executive Engineer	03783-222522 (O) 03783-222253 (R)	Public Works Department Division, Aalo
95.	Executive Engineer	03793-222233 (O) 03793-222208 (R)	Public Works Department Division, Mechuka
96.	Executive Engineer	03783-224257 (R)	Public Works Department Division, Yomcha
97.	Executive Engineer (HQ)	03795-222246 (O) 03795-222286 (R)	Public Works Department Circle office, Basar
98.	Executive Engineer	03795-222226 (O) 03795-222259 (R)	Public Works Department Division, Basar
99.	Executive Engineer	03792-224841 (O) 03792-223249 (R)	Public Works Department Division, Daporijo
100.	Executive Engineer	03792-225204 (O) 03792-225203 (R)	Public Works Department Division, Dumporijo

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
101.	Executive Engineer (HQ)	03800-222494 (O) 03800-222648 (R)	Public Works Department Circle office, Jairampur
102.	Executive Engineer	03807-222234 (O) 03807-222231 (R)	Public Works Department Division, Changlang
103.	Executive Engineer	03786-222241 (O) 03786-222246 (R)	Public Works Department Division, Khonsa
104.	Excutive Engineer	03800-222221 (O) 03800-222226 (R)	Public Works Department Division, Jairampur
105.	Executive Engineer	03786-233224 (O) 03786-233226 (R)	Public Works Department Division, Longding
106.	Executive Engineer (HQ)	03797-224460 (O) 03797-224060 (R)	Public Works Department Circle office, Boleng
107.	Executive Engineer	03797-224010 (O) 03797-224009 (R)	Public Works Department Division, Boleng
108.	Executive Engineer	9436068360 (M)	Public Works Department Division, Rumgong
109.	Executive Engineer	0368-2222332 (O) 0368-2222271 (R)	Public Works Department Division, Pasighat
110.	Executive Engineer	03777-222223 (O) 03777-222234 (R)	Public Works Department Division, Yingkiong
111.	Executive Engineer		Public Works Department Division, Mariyang
112.	Executive Engineer (HQ)	03804-222451 (O) 03804-222488 (R)	Public Works Department Circle office, Tezu
113.	Executive Engineer	03804-222227 (O) 03804-222413 (R)	Public Works Department Division, Tezu
114.	Executive Engineer	03803-222356 (O) 03803-223329 (R)	Public Works Department Division, Roing
115.	Executive Engineer	03804-262237 (O) 03804-262235 (R)	Public Works Department Division, Namsai
116.	Executive Engineer	03801-222248 (O) 03803-222236 (R)	Public Works Department Division, Anini
117.	Executive Engineer	03805-266270 (O) 03805-266239 (R)	Public Works Department Division, Hayuliang

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
118.	Superintending Engineer (HQ)	0360-2212704 (O) 0360-2232252 (R)	Department of Rural Works (for CE's Office)
119.	Executive Engineer (HQ)	0360-2212756 (F)	Rural Works Department Circle Office, Itanagar
120.	Executive Engineer (HQ)	03807-222416 (O) 03807-222415 (F)	Rural Works Department Circle Office, Miao
121.	Executive Engineer	03804-223315 (O) 03804-222472 (F)	Rural Works Department Division Office, Tezu
122.	Executive Engineer	03777-222229 (O) 03777-222229 (F)	Rural Works Department Circle Office, Yingkiong
123.	Executive Engineer	0360-2212447 (O)	Rural Works Department Division Office, Poma
124.	Executive Engineer	03792-224162 (O) 03792-224162 (F)	Rural Works Department Division Office, Daporijo
125.	Executive Engineer	03787-223211 (O) 03787-223211 (F)	Rural Works Department Division Office, Seppa
126.	Executive Engineer	03788-224577 (O) 03788-225765 (F)	Rural Works Department Division Office, Ziro
127.	Executive Engineer	0368-2222549 (O) 0368-2222549 (F)	Rural Works Department Division Office, Pasighat
128.	Executive Engineer	03873-223011 (O) 03873-223011 (F)	Rural Works Department Aalo Division
129.	Executive Engineer	03788-225008 (O) 03788-225008 (F)	Rural Works Department Koloriang Division
130.	Executive Engineer	03782-273465 (O) 03782-273465 (F)	Rural Works Department Singchun Division,
131.	Executive Engineer	03794-222277 (O) 03794-223043 (F)	Rural Works Department Tawang Division
132.	Executive Engineer	03808-222244 (O) 03808-222244 (F)	Rural Works Department Changlang Division
133.	Executive Engineer	03786-222965 (O) 03786-222867 (F)	Rural Works Department Khonsa Division
134.	Executive Engineer	03803-222226 (O) 03803-222226 (F)	Rural Works Department Roing Division

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
135.	Superintending Engineer (HQ)	0360-2214164 (O)	Public Health Engineering Department, CE office
136.	Executive Engineer (HQ)	0360-2245769 (O)	Public Health Engineering Department, Circle office Naharlagun
137.	Executive Engineer	03783-222213 (O)	Public Health Engineering Department, Circle office Aalo (Bene)
138.	Executive Engineer	03807-222390 (O)	Public Health Engineering Department, Circle office Miao
139.	Executive Engineer	03794-222507 (O) 03794-222239 (R)	Public Health Engineering Tawang Division
140.	Executive Engineer	03782-222261 (O) 03782-222203 (R)	Public Health Engineering Division, Bomdila
141.	Executive Engineer	03787-222515 (O) 03787-222382 (R)	Public Health Engineering Division, Seppa
142.	Executive Engineer	03788-224271 (O) 03788-2245595 (R)	Public Health Engineering Division, Ziro
143.	Executive Engineer	03792-223265 (O) 03792-223272 (R)	Public Health Engineering Division, Daporijo
144.	Executive Engineer	0360-2212727 (O) 0360-2247971 (R)	Public Health Engineering Division, Itanagar
145.	Executive Engineer	0360-2247970 (O) 0360-2247271 (R)	Public Health Engineering Division, Yupia
146.	Executive Engineer	03783-222298 (O) 03783-222296 (R)	Public Health Engineering Division, Aalo
147.	Executive Engineer	0368-2222297 (O) 0368-2223088 (R)	Public Health Engineering Division, Pasighat
148.	Executive Engineer	03777-222359 (O) 03777-222358 (R)	Public Health Engineering Division, Yingkiang
149.	Executive Engineer	03804-262382 (O) 03804-262383 (R)	Public Health Engineering Division, Namsai
150.	Executive Engineer	03808-222614 (O) 03808-222701 (R)	Public Health Engineering Division, Changlang

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
151.	Executive Engineer	03786-222392 (O) 03786-222395 (R)	Public Health Engineering Division, Khonsa
152.	Executive Engineer	03803-222953 (O) 03803-222751 (R)	Public Health Engineering Division, Roing
153.	Executive Engineer	0360-2214513 (O) 0360-2213036 (R)	Public Health Engineering Mechanical Division, Itanagar
154.	Executive Engineer	9436042536 (M)	Public Health Engineering Division, Koloriang (Sangram)
155.	Joint Director	0360-2211816 (O) 0360-2244977 (R)	Department of Industries
156.	Deputy Director	0360-2213490 (O) 0360-2247053 (R)	Department of Industries
157.	Superintending Engineer (HQ)	0360-2217310 (O) 0360-2217440 (O) 0360-2290584 (R)	Department of Power, Eastern Electrical Zone, Bidyut Bhavan, 0-point Tinali, Itanagar-791111 Arunachal Pradesh.
158.	Executive Engineer (HQ)	0368-2222208 (O) 0368-2222235 (R)	Department of Power, Electrical Circle, Pasighat
159.	Executive Engineer	0368-2222364 (O) 0368-2225142 (R)	Department of Power, Electrical Division, Pasighat
160.	Executive Engineer	03783-2222242 (O) 03783-2222284 (R)	Department of Power Electrical Division, Along
161.	Executive Engineer	03777-222257 (O) 03777-222447 (R)	Department of Power, Division, Yingkiang
162.	Executive Engineer (HQ)	03807-222446 (O) 03807-222447 (R)	Department of Power Electrical Circle, Miao
163.	Executive Engineer	03807-222251 (O) 03807-222448 (R)	Department of Power Electrical Division, Miao
164.	Executive Engineer	03786-255251 (O) 03786-255252 (R)	Department of Power Electrical Division, Deomali
165.	Executive Engineer	03805-266283 (O) 03805-266288 (R)	Department of Power Electrical Division, Hayuliang

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
166.	Executive Engineer	03803-222261 (O) 03803-222262 (O)	Department of Power Electrical Division, Roing
167.	Executive Engineer (HQ)	0360-2217846 (O) 0360-2246034 (R)	Department of Power (Civil), Bidyut Bhavan, 'O' Point Tinali, Itanagar-791 111 Arunachal Pradesh.
168.	Executive Engineer (C)	03788-224519 (O) 03788-224208 (R)	Department of Power Civil Division, Ziro
169.	Executive Engineer (C)	03783-222563 (O) 03783-222496 (R)	Department of Power (Civil), Civil Division, Along
170.	Executive Engineer (C)	03798-233245 (O) 03798-222335 (R)	Department of Power (Civil), Civil Division, Bomdila
171.	Executive Engineer (C)	03798-233245 (O) 03798-233246 (R)	Department of Power (Civil), Civil Division, Geku
172.	Executive Engineer (C)	03805-266262 (O) 03805-266263 (R)	Department of Power (Civil), Civil Division, Hayuliang
173.	Executive Engineer (C)	03800-244266 (O) 03800-244266 (R)	Department of Power (Civil), Civil Division, Bordumsa
174.	Executive Engineer (EM)	0360-2221353 (O) 0360-2212315 (R)	Department of Power (Civil), E-M Division, Itanagar
175.	Executive Engineer (EM)	03804-222312 (O) 03804-222921 (R)	Department of Power (Civil), E-M Division, Tezu
176.	Executive Engineer (EM)	03783-224089 (R)	Department of Power (Civil), E-M Division, Along
177.	Surveyor of Works (EM)	03806-263258 (O)	Department of Power (Civil), O/o the SE(C), Namsai
178.	Surveyor of Works (EM)	03782-222329 (O)	Department of Power (Civil), O/o the SE(C), Bomdila
179.	Surveyor of Works (EM)	0360-2216879 (O)	Department of Power (Civil), SE(C), Itanagar
180.	Assistant Surveyor of Works	03783-224419 (O)	Department of Power (Civil), O/o the SE(C), Jengging
181.	Deputy Director (UD)	03782-222396 (O) 03782-223516 (F)	District of West Kameng Tawang and East Kameng

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
182.	Deputy Director (UD)	03795-222514 (O) 03795-222514	District of West Siang and Upper Subansiri
183.	Deputy Director (UD)	0368-2223204 (O) 0368-2223204	District of East Siang and Upper Siang
184.	Deputy Director (UD)	03804-222914 (O) 03804-222026	District of Lohit, Dibang Valley, Lower Dibang Valley and Anjaw
185.	Deputy Director (UD)	0360-2217488 (O)	Capital Circle, Papum Pare Lower Subansiri, Kurung Kumey
186.	Deputy Director (UD)	0360-2214558 (O) 0360-2218645	Directorate of UD&Housing
187.	Deputy Director (School Education)	03794-222304 (O) 03794-222353 (R)	Department of Education District Tawang
188.	Deputy Director (School Education)	03782-222182 (O) 03782-222215 (R)	Department of Education District West Kameng
189.	Deputy Director (School Education)	03787-222463 (O) 03787-222215 (R)	Department of Education District East Kameng
190.	Deputy Director (School Education)	03788-224253 (O) 03788-224286 (R)	Department of Education District Lower Subansiri
191.	Deputy Director (School Education)	03792-223291 (O) 03792-223375 (R)	Department of Education District Upper Subansiri
192.	Deputy Director (School Education)	03783-222243 (O) 03783-222268 (R)	Department of Education District West Siang
193.	Deputy Director (School Education)	03777-222295 (O) 03777-222376 (R)	Department of Education District Upper Siang
194.	Deputy Director (School Education)	0368-223324 (O) 0368-222323 (R)	Department of Education District East Siang
195.	Deputy Director (School Education)	03803-222345 (O) 03803-223445 (R)	Department of Education District Lower Dibang Valley
196.	Deputy Director (School Education)	03801-222233 (O)	Department of Education District Upper Dibang Valley
197.	Deputy Director (School Education)	03804-222251 (O) 03804-222354 (R)	Department of Education District Lohit

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
198.	Deputy Director (School Education)	03808-222250 (O) 03808-222229 (R)	Department of Education District Changlang
199.	Deputy Director (School Education)	03786-222245 (O) 03786-222214 (R)	Department of Education District Tirap
200.	State Project Director	0360-2218238 (O)	Project Director of SSA Mission
201.	Joint Director (School Education)	0360-2292060 (O)	Department of Education Directorate of School Education
202.	Deputy Conservator of Forest	0360-211209 (O)	Office of Additional PCCF (WL & BD)
203.	Chief Conservator of Forest	0360-212409 (O) 0360-211245 (R)	Office of CCF (WP) Itanagar
204.		0368-223324 (O) 0368-2222323 (R)	Office of CFCAC, Pasighat
205.	Conservator of Forest	03786-255231 (O) 03786-255224 (R)	Office of CF, SAC Deomali
206.	Conservator of Forest	03804-222214 (O) 03804-222218 (R)	Office of CF, EAC Tezu
207.	Conservator of Forest	0360-255231 (O) 0360-255224 (R)	Office of CF, WAC Banderdewa
208.	Conservator of Forest	03807-222249 (O) 03807-222253 (R)	Office of CF, & Director, Diels Director, Project Tiger, Miao
209.	Divisional Forest Officer	0360-2203314 (O)	Office of DFO, NWP Division, Itanagar
210.	Divisional Forest Officer	0360-2266362 (O) 0360-2266769 (R)	Office of DFO, Banderdewa
211.	Divisional Forest Officer	03803-222249 (O) 03803-222259 (R)	Office of DFO, Forest Division, Roing
212.	Divisional Forest Officer	03794-222041 (O) 03794-222241 (O)	Office of DFO, Forest Division, Tawang
213.	Divisional Forest Officer	03800-222248 (O) 03800-222252 (R)	Office of DFO, Nampong Forest Division, Jairampur

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
214.	Divisional Forest Officer	03786-222356 (O) 03786-222207 (R)	Office of DFO, Forest Division, Khonsa
215.	Divisional Forest Officer	03782-234478 (O) 03782-234481 (R)	Office of DFO, Forest Division, Bhalukpong
216.	Divisional Forest Officer	03783-222229 (O) 03783-222265 (O)	Office of DFO, Forest Division, Aalo
217.	Divisional Forest Officer	03804-262259 (O) 03804-262260 (R)	Office of DFO, Forest Division, Namsai
218.	Divisional Forest Officer	0360-2212646 (O) 0360-2244924 (R)	Office of DFO, Social Forest Division, Itanagar
219.	Divisional Forest Officer	03786-255245 (O) 03786-255246 (R)	Office of DFO, Forest Division, Deomali
220.	Divisional Forest Officer	03782-222173 (O) 03782-222130 (R)	Office of DFO, Forest Division, Bomdila
221.	Divisional Forest Officer	03809-2212095 (O)	Office of DFO, Forest Division, Sagalee
222.	Divisional Forest Officer	03804-222256 (O) 03804-222274 (R)	Office of DFO, Forest Division, Tezu
223.	Divisional Forest Officer	0368-2224698 (O) 0368-2222258 (R)	Office of DFO, Forest Division, Pasighat
224.	Divisional Forest Officer	03792-223285 (O) 03792-223288 (R)	Office of DFO, Forest Division, Daporijo
225.	Divisional Forest Officer	03808-222267 (O) 03808-222290 (R)	Office of DFO, Social Forest Division, Changlang
226.	Divisional Forest Officer	03806-262223 (O) 03806-262251 (R)	Office of DFO, Forest Division, Namsai
227.	Divisional Forest Officer	03777-222256 (O) 03777-222255 (R)	Office of DFO, Forest Division, Yingkiang
228.	Divisional Forest Officer	03788-222249 (O) 03788-222259 (R)	Office of DFO, Hopoli Forest Division, Ziro
229.	Divisional Forest Officer	03787-222206 (O) 03787-222247 (R)	Office of DFO, Forest Division, Seppa
230.	Divisional Forest Officer	03782-232249 (O) 03782-232259 (R)	Office of DFO, Forest Division, Rupa

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
231.	Divisional Forest Officer	0360-224416 (O) 0360-2277014 (R)	Office of Dy. Chief Wildlife Warden, Naharlagun
232.	Divisional Forest Officer	0368-2222210 (O) 0368-2222215 (R)	Office of 'D' Ering Wildlife Division, Pasighat
233.	Divisional Forest Officer	03807-222222 (O) 03807-222221 (R)	Office of DFO, Kamlang Wildlife Sanctuary Division, Miao
234.	Divisional Forest Officer	03803-222408 (O) 03803-222435 (R)	Office of DFO, Mehao Wildlife Sanctuary Division, Roing
235.	Divisional Forest Officer	03786-255220 (O) 03786-255249 (R)	Office of DFO, SRS Division, Deomali
236.	Divisional Forest Officer	03777-222592 (R)	Office of DFO, Mouling Wildlife Sanctuary Division, Jengging
237.		03803-222468 (O) 03803-222482 (R)	Office of the Principal APFTI, Roing
238.	Divisional Forest Officer	03801-222218 (O)	Office of DFO, Forest Division, Anini
239.	Divisional Forest Officer	265520 (O)	Office of DFO, Forest Division, Lixhabali
240.	Divisional Forest Officer	03778-234629 (O) 03778-224630 (R)	Office of DFO, Pakke Wildlife Division, Sejiosa
241.	Divisional Forest Officer	0360-2203504 (O) 0360-2215593 (R)	Office of DFO, Silviculture Division, Itanagar
242.	Divisional Forest Officer	222371 (R)	Office of DFO, NRS Division, Kamengbari
243.	Divisional Forest Officer	03804-262545 (O)	Office of DFO, Wasteland Dev. Division, Namsai
244.	Director	0360-2244469 (O) 0360-2244462 (R) 0360-2244252 (F)	Department/Directorate of Agriculture
245.	District Agriculture Officer	03794-222215 (O) 03794-222502 (R)	Office of District Agriculture Officer, Tawang
246.	District Agriculture Officer	03782-222034 (O) 03782-222347 (R)	Office of District Agriculture Officer, Bomdila

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
247.	District Agriculture Officer	03787-222437 (O) 03787-222263 (R)	Office of District Agriculture Officer, Seppa
248.	District Agriculture Officer	03783-222228 (O) 03783-222281 (R)	Office of District Agriculture Officer, Aalo
249.	District Agriculture Officer	03801-222232 (O) 03801-222274 (R)	Office of District Agriculture Officer, Anini
250.	District Agriculture Officer	03803-222409 (O) 03803-222218 (R)	Office of District Agriculture Officer, Roing
251.	District Agriculture Officer	03808-222241 (O) 03808-222242 (R)	Office of District Agriculture Officer, Changlang
252.	District Agriculture Officer	03792-223251 (O) 03792-223254 (R)	Office of District Agriculture Officer, Daporijo
253.	District Agriculture Officer	03786-222340 (O) 03786-223254 (R)	Office of District Agriculture Officer, Khonsa
254.	District Agriculture Officer	0360-228491 (O)	Office of District Agriculture Officer, Yupia
255.	District Agriculture Officer	03804-222232 (O) 03804-222249 (R)	Office of District Agriculture Officer, Tezu
256.	District Agriculture Officer	03788-224921 (O) 03788-224245 (R)	Office of District Agriculture Officer, Ziro
257.	District Agriculture Officer	0368-2222262 (O) 0368-222286 (R)	Office of District Agriculture Officer, Pasighat
258.	District Agriculture Officer	03777-222254 (O) 03777-222251 (R)	Office of District Agriculture Officer, Yingkiang
259.	District Agriculture Officer	94360537551 (M)	Office of District Agriculture Officer, Anjaw
260.	District Agriculture Officer	03788-224324 (O) 03788-224895 (R)	Office of District Agriculture Officer, Kurung Kumey
261.	Agronomist	03794-222240 (O) 03794-222350 (R)	Tawang
262.	Agronomist	0368-2225612 (O) 0368-222561 (R)	Pasighat

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
263.	Agronomist	0360-2284985 (O) 0360-2244734 (R)	Yupia
264.	Agronomist	03804-222327 (O)	Tezu
265.	Principal	0368-2222246 (O) 0368-2222004 (R)	Pasighat
266.	District Training Officer	03788-224850 (O) 03788-224895 (R)	Farmers Training Centre, Ziro
267.	District Training Officer	0368-2222001 (O) 0368-2222021 (R)	Pasighat
268.	District Training Officer	03806-222084 (O) 03788-233303 (R)	Kherem
269.	Director	0360-2244248 (O) 0360-2244182 (R)	Department of Health & Family Welfare
270.	Chief Medical Officer	0360-2244156 (O) 0360-2350866 (R)	General Hospital, Naharlagun
271.	Deputy Director Health Service (T&R)	0368-2222249 (O) 0368-222261 (R)	Office of Deputy Director Health Service (T&R), Pasighat
272.	District Medical Officer	03783-222241 (O) 03783-222231 (R)	Office of District Medical Officer, West Siang, Aalo
273.	District Medical Officer	03804-222261 (O) 03804-222236 (R)	Office of District Medical Officer, Anjaw District
274.	Superintending Engineer	0360-2291138 (O) 0360-2291282 (R)	Department of Water Resource (for CE office)
275.	Executive Engineer (HQ)	0360-2214109 (O) 0360-2214110 (R)	Department of Water Resource, Circle Office, Itanagar
276.	Executive Engineer (HQ)	03804-262245 (O) 03804-262246 (R)	Department of Water Resource, Circle Office, Namsai
277.	Executive Engineer	03792-2212764 (O) 03792-2211081 (R)	Department of Water Resource, Circle Office, Daporijo
278.	Executive Engineer	03794-222982 (O) 03794-223116 (R)	Water Resource Division Tawang
279.	Executive Engineer	03782-222178 (O) 03782-222191 (R)	Water Resource Division Bomdila

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
280.	Executive Engineer	03787-222452 (O) 03787-222457 (R)	Water Resource Division, Seppa
281.	Executive Engineer	0368-2222481 (O) 0368-2222291 (R)	Water Resource Division, Pasighat
282.	Executive Engineer	0360-2203706 (O) 0360-2214260 (R)	Water Resource Division, Itanagar
283.	Executive Engineer	0368-2222479 (O) 0368-2224787 (R)	Water Resource Drilling Division, Pasighat
284.	Executive Engineer	03788-224138 (O) 03788-224219 (R)	Water Resource Division, Ziro
285.	Executive Engineer	03795-222209 (O) 03795-222208 (R) 03795-222715 (F)	Water Resource Division, Basar
286.	Executive Engineer	03777-222596 (O) 03777-222514 (R) 03777-222515 (F)	Water Resource Division, Yingkiong
287.	Executive Engineer	03792-224451 (O) 03792-224546 (R)	Water Resource Division, Daporijo
288.	Executive Engineer	03804-222210 (O) 03804-244297 (R)	Water Resource Division, Tezu
289.	Executive Engineer	03786-255545 (O) 03786-255588 (R)	Water Resource Division, Deomali
290.	Executive Engineer	03808-244270 (O) 03808-244287 (R)	Water Resource Division, Bordumsa
291.	Executive Engineer		Water Resource Division, Hawai
292.	Executive Engineer	03803-222292 (O) 03803-223708 (R)	Water Resource Division, Roing
293.	Assistant Director (T/H)	03794-222638 (O) 03794-224415 (R)	Assistant Director (Textile & Handicraft), Tawang
294.	Deputy Director (T/H)	03782-222932 (O) 03782-222898 (R)	Deputy Director (Textile & Handicraft), Seppa
295.	Deputy Director (T/H)	0360-2277266 (O) 0360-2277363 (R)	Deputy Director (Textile & Handicraft), Doimukh
296.	Deputy Director (T/H)	03788-224237 (O) 03788-224257 (R)	Director, (Textile & Handicraft), Ziro
297.	Deputy Director (T/H)	03792-223675 (O) 03792-223537 (R)	Deputy Director, (Textile & Handicraft), Daporijo

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
298.	Assistant Director (T/H)	03783-224123 (O) 03783-222389 (R)	Assistant Director, (Textile&Handicraft), Aalo
299.	Assistant Director (T/H)	03777-222230 (O) 03777-222419 (R)	Assistant Director, (Textile & Handicraft), Yingkiong
300.	Assistant Director (T/H)	0368-2222112 (O) 0368-2222613 (R)	Assistant Director, (Textile & Handicraft), Pasighat
301.	Assistant Director (T/H)	03804-222853 (O) 03804-222790 (R)	Assistant Director, (Textile & Handicraft), Tezu
302.	Assistant Director (T/H)	03803-222531 (O) 03803-222650 (R)	Assistant Director, (Textile & Handicraft), Roing
303.	Assistant Director (T/H)	03808-222920 (O) 03808-222583 (R)	Assistant Director, (Textile & Handicraft), Changlang
304.	Assistant Director (T/H)	03786-222707 (O) 03786-223263 (R)	Assistant Director, (Textile & Handicraft), Khonsa
305.	Assistant Director (T/H)	0360-2284946 (O) 0360-2277527 (R)	Assistant Director, (Textile & Handicraft), Papum Pare
306.	Assistant Director (T/H)	03801-222920 (O) 03801-222583 (R)	Assistant Director, (Textile & Handicraft), Anini
307.	Assistant Director (T/H)	03787-222683 (O) 03787-222402 (R)	Assistant Director, (Textile & Handicraft), Seppa
308.	Assistant Director (T/H)	0360-2218480 (O) 0360-2350815 (R)	Directorate of Textile and Handicraft, Itanagar
309.	Deputy Director (M&A)	0360-2214430 (O) 0360-2212518 (R)	Department of Research
310.	Inspector	03794-223253 (O) 03794-222533 (R) 03794-222278 (F)	SP Office, District, Tawang
311.	Dy. Superintendent of Police	03782-222099 (O) 03782-222249 (R) 03782-222199 (F)	West Kameng District Bomdila

Sl. No.	Designation	Contact Number	Subject matter related to department/office
1	2	3	4
312.	Inspector	03787-222403 03787-222455 (F)	SP Office, East Kameng District
313.	Sub-Divisional Police Officer	0360-2213274 (O) 0360-2350643 (R) 0360-2214398 (F)	SO Office, Itanagar
314.	Dy. Superintendent of Police	03788-224279 (O) 03788-224291 (R) 03788-224341 (F)	SP Office, Ziro, Lower Subansiri District
315.	Dy. Superintendent of Police	03788-225596 (O)	SP Office, District Kurung Kumey
316.	Inspector	03792-223255 (O) 03792-2232889 (R) 03792-223255 (F)	SP Office, Daporijo Upper Subansiri
317.	Dy. Superintendent of Police	03783-222816 (O) 03783-222261 (R) 03783-222252 (F)	SP Office, Aalo
318.	Inspector	03777-222259 (O) 03777-222817 (R) 03777-222860 (F)	SP Office Upper Siang District
319.	Sub-Divisional Police Officer	0368-2224075 (O) 0368-2223038 (R) 0368-2222211 (F)	SP Office, East Siang District
320.	Dy. Superintendent of Police	03803-222272 (O) 03803-222213 (R) 03803-222208 (F)	SP Office, Lower Dibang Valley District
321.	Inspector	03801-222351 (O) 03801-222352 (R) 03801-222351 (F)	SP Office, Dibang Valley District
322.	Inspector	03804-222268 (O) 03804-222378 (R) 03804-222268 (F)	SP Office, Lohit District
323.	Dy. Superintendent of Police	03808-222564 (O) 03808-222408 (R) 03808-222950 (F)	SP Office, Changlang District
324.	Superintendent of Jail		Department of Jail, Itanagar
325.	Dy. Superintendent of Police (HQ)	03786-222286 (O) 03786-222219 (R) 03786-222375 (F)	SP Office, Tirap District

3. Attached/Public Sector Undertaking Offices

Sl. No.	Name of Public Information Officer/ Designation	Contact Number and E mail	Subject matter/ Department
1	2	3	4
1.	Under Secretary	0360-2212548 (O) 0360-2215338 (R) 09436040335 (M)	Arunachal Pradesh Public Service Commission
2.	Managing Director	0360-2211763 (O) 0360-2212012 (R)	Arunachal Pradesh Industrial Development and Financial Corporation Limited
3.	Managing Director	0360-2203566 (O) 0360-2203723 (R)	Arunachal Pradesh Forest Corporation Limited
4.	Assistant Managing Director		Arunachal Pradesh Mineral Development & Trading Corporation Limited
5.	Director	0360-2213564 (O) 0360-2214425 (R) 0360-2212934 (F)	Arunachal Pradesh Science & Technology Council
6.	Managing Director	0360-2244356 (O)	Arunachal Pradesh Cooperative Apex Bank Limited
7.	Secretary	0360-2244751 (O) 0360-2244930 (R)	Arunachal Pradesh Social Welfare Advisory Board
8.	Deputy Director	0360-2291410 (O) 0360-2247577 (R) 0360-2214426 (F)	Arunachal Pradesh Energy Development Agency
9.	Chief Executive Officer	0360-2212776 (O) 0360-2245348 (R)	Arunachal Pradesh Khadi and Village Industries Board
10.	Secretary (SEC)	0360-2290621 (O)	State Election Commission
11.	Deputy Registrar	0360-2292024 (O) 0360-2292084 (R)	Arunachal Pradesh Information Commission
12.	Member Secretary	9436059953 (M)	Arunachal Pradesh State Pollution Control Board

Procedure for Seeking Information**1. Application Procedure for request of information.**

1. Apply in Form-A or through electronic means in English to the PIO, specifying the particulars of the information requested for.
2. Apply on plain paper for person's residing outside the Capital Complex as well as District headquarters.
3. Reason for seeking information is not required to be given.
4. Pay fees as may be prescribed (if not belonging to the below poverty line category).
5. Application for information can be submitted directly to PIO or through any APIO.

2. Time limit for supply of information.

1. 30 days from the date of application.
2. 48 hours for information concerning the life or liberty of a person.
3. 5 days shall be added, in case of application submitted through the Assistant Public Information Officer (APIO).
4. 40 days from the date of application, if the information concerns a third party interest.

3. Payment of fee/cost of information.

1. Payment of application fees in advance is not required. Application fee/cost of information relating to tender documents/bids/quotation/business contracts can be paid in advances.
2. Cost of information is required to be paid on intimation by the PIO only.
3. No fees will be charged from people living below the poverty line.
4. Information must be provided to applicant free of cost, if the PIO fails to comply with the prescribed time limit.
5. Fee/cost of information should be paid through Treasury Challan only.

4. Ground for rejection.

1. Request for information may be rejected, if the information requested is exempted from disclosure under Section 8 or it infringes copyright of any person other than the State under Section 9 of the Act.

ADMINISTRATIVE REFORMS DEPARTMENT

Sl. No.	Name and Designation	Contact Number
1	2	3
1.	Shri Y.D. Thongchi, IAS Secretary	0360-2212915 (O) (Tele Fax) 0360-2213329 (R)
2.	Shri Kirba Lomi Deputy Secretary	0360-2215634 (O) (Tele Fax) 0360-2218077 (R)
3.	Shri Mari Angu Senior Analyst-cum-Under Secretary	0360-2212423 (O) 0360-2217514 (R)
4.	Shri Katon Moyong Junior Analyst	0360-2212423 (O)
5.	Shri Likha Radh Junior Analyst	0360-2212423 (O)
6.	Shri Thomas George Junior Analyst	0360-2212423 (O)